

**MINISTRY OF HEALTH, WELFARE
AND LABOR**

Request for Bids

through

International Competitive Bidding

Non-Consulting Services

**For the selection of Training providers for Public Training for
Employment Program in Suriname**

Country: Republic of Suriname

Executing Agency: Ministry of Health, Welfare and Labor

Project title and number: Labor Market Alignment with New Industries (SU-L1061)

Title of procurement: Provision of Public Training for Employment (TFE) Services for Jobseekers
in Suriname – TFE 2026 Edition

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PART 1. Bidding Procedures

Section I. Instructions to the Bidders (ITB)

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Section I. Instructions to the Bidders (ITB)

A. General	
1. Scope of the Bid	<p>1.1 The Purchaser indicated in the Bidding Data Sheet (BDS), issues this bidding document for the supply of Goods and Related Services incidental thereto (or for leasing of assets with a purchase option and if so specified in the BDS) as specified in Section VI, Schedule of Requirements. The name and identification number of this International Competitive Bidding (ICB) procurement are specified in the BDS. The name, identification, and number of lots of are provided in the BDS.</p>
	<p>1.2 Throughout this bidding document:</p> <ul style="list-style-type: none"> (a) the term in writing means communicated in written form (e.g. by mail, e-mail, including if specified in ITB 1.3, distributed or received through the electronic-procurement system used by the Purchaser) with proof of receipt; (b) if the context so requires, singular means plural and vice versa; and (c) Day means calendar day, unless otherwise specified as Business Day. A Business Day is any day that is an official working day of the Borrower. It excludes the Borrower's official public holidays. (d) “ESHS” means the Environmental, Social, Health and Safety measures (including labor, occupational and community health and safety, natural disasters and climate change, indigenous peoples, vulnerable groups, sexual and gender-based violence (SGBV), stakeholder engagement, and resettlement and livelihood issues), which the Supplier, and if applicable the Subcontractors are required to adopt in the execution of the contract, if applicable. (e) “SGBV” (Sexual and Gender-Based Violence) refers to any act that is perpetrated against a person's will and is based on gender norms and unequal power relationships. It encompasses threats of violence, coercion, and harassment. It can be physical, emotional, psychological, or sexual in nature, and can take the form of a denial of resources or access to them. It includes sexual exploitation, abuse and harassment. It can affect persons at any age across the

	<p>lifespan, and disproportionately affects women, girls, and people of diverse sexual orientations and gender identities.</p> <p>1.3 If specified in the BDS, the Purchaser intends to use the electronic-procurement system indicated in the BDS to manage the aspects of this procurement process specified in the BDS¹.</p> <p>1.4 If specified in the BDS, this bidding document may be used to the procurement of second-hand Goods but may not be combined with the procurement of new Goods.</p>
<p>2. Source of Funds</p>	<p>2.1 The Borrower or Recipient (hereinafter called Borrower) specified in the BDS has applied for or received financing (hereinafter referred to as funds) from the Inter-American Development Bank (hereinafter referred to as the IDB or the Bank) toward the cost of the project named in the BDS. The Borrower intends to apply a portion of the funds to eligible payments under the contract for which this bidding document is issued.</p> <p>2.2 Payments by the Bank will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing agreement between the Borrower and the Bank (hereinafter called the Loan Contract), and will be subject in all respects to the terms and conditions of that Loan Contract. No party other than the Borrower shall derive any rights from the Loan Contract or have any claim to the funds.</p>

¹ In such cases, the Bank must be satisfied with the functionality of said system, as provided in paragraph 3.21 of the Procurement Policies GN-2349-15

<p>3. Prohibited Practices</p>	<p>3.1 The Bank requires that all Borrowers (including grant Beneficiaries), Executing Agencies and Contracting Agencies, including members of its personnel, as well as all firms, entities and individuals participating in a Bank-financed activity acting as, <i>inter alia</i>, bidders, proposers, suppliers, contractors, consultants, subcontractors, sub-consultants, service providers and concessionaires (including their respective officers, employees and representatives or agents, irrespective of whether the agency is expressed or implied), adhere to the highest ethical standards, and report to the Bank² all suspected acts of Prohibited Practices of which they have knowledge or become aware both, during the bidding process and throughout the negotiation or execution of a contract. Prohibited Practices are: (i) corrupt practices; (ii) fraudulent practices; (iii) coercive practices; (iv) collusive practices; (v) obstructive practices; and (vi) misappropriation of funds. The Bank has established mechanisms to report allegations of Prohibited Practices. Any allegation shall be submitted to the Bank's Office of Institutional Integrity (OII) for the appropriate investigation. The Bank has also adopted Sanctions Procedures to adjudicate cases. The Bank has also entered into agreements with other International Financial Institutions (IFIs) to mutually recognize sanctions imposed by their respective sanctioning bodies.</p>
	<p>(a) In pursuance of the Policies for the Procurement of Goods and Works financed by the Bank, the Bank defines for the purposes of this provision, the terms set forth below:</p> <p>42.1 <i>corrupt practice</i> is the offering, giving, receiving or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;</p> <p>(ii) <i>fraudulent practice</i> is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;</p> <p>(iii) <i>coercive practice</i> is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;</p> <p>(iv) <i>collusive practice</i> is an arrangement between two or more parties designed to achieve an improper</p>

² Information on how to present allegations of Prohibited Practices, the application of rules regarding investigation and sanctions process, and the agreement regulating the mutual recognition of sanctions among the IFI's are available on the Bank's website (<https://www.iadb.org/en/who-we-are/transparency/sanctions-system>).

	<p>purpose, including influencing improperly the actions of another party;</p> <p>(v) <i>obstructive practice</i> is</p> <ul style="list-style-type: none"> i. destroying, falsifying, altering, or concealing of evidence material to an IDB Group investigation, or making false statements to investigators with the intent to impede an IDB Group investigation; ii. threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to an IDB Group investigation or from pursuing the investigation, or iii. acts intended to impede the exercise of the IDB Group’s contractual rights of audit or inspection provided for under ITB 3.1(f) below or access to information; and <p>(vi) <i>misappropriation</i> is the use of IDB Group financing or resources for an improper or unauthorized purpose, committed either intentionally or through reckless disregard.</p>
	<p>(b) If the Bank determines that at any stage of the procurement or implementation of a contract any <i>party that, directly or indirectly, participates or attempts to participate in an activity financed by the Bank or obtains or attempts to obtain financing for an activity financed by the Bank (including, but not limited to, borrowers, recipients of non-refundable financing, beneficiaries, offerors, suppliers, contractors, subcontractors, consultants, sub-consultants, service providers, agents, financial intermediaries, sponsors, parties to a security agreement, fund managers, obligors, issuers of securities, and recipients of investments, including the respective officers, employees, agents, affiliates and shareholders of any of the parties previously listed, as applicable)</i> engaged in a Prohibited Practice, the Bank may:</p>
	<p>(i) not finance any proposal to award a contract for works, goods, and related services financed by the Bank;</p>
	<p>(ii) suspend disbursement of the operation if it is determined at any stage that an employee, agent or representative of the Borrower, Executing Agency or Contracting Agency has engaged in a Prohibited Practice;</p> <p>(iii) declare Misprocurement and cancel, and/or accelerate repayment of the portion of a loan or grant earmarked</p>

	<p>for a contract, when there is evidence that the representative of the Borrower, or Beneficiary of a grant, has not taken the adequate remedial measures (including, <i>inter alia</i>, providing adequate notice to the Bank upon learning of the Prohibited Practice) within a time period which the Bank considers reasonable;</p> <p>(iv) issue the firm, entity or individual a reprimand in the form of a formal letter of censure for its behavior;</p> <p>(v) declare that a firm, entity or individual is ineligible, either permanently or for a stated period of time, to: (i) be awarded or participate in activities financed by the Bank; and (ii) be a nominated³ sub-consultant, subcontractor, supplier or service provider of an otherwise eligible firm being awarded a Bank-financed contract;;</p> <p>(vi) impose other sanctions that it deems to be appropriate, among others, the restitution of funds and of fines equivalent to the reimbursement for costs associated with investigations and proceedings contemplated in the Sanctions Procedures. Such other sanctions may be imposed in addition to or in lieu of the sanctions referred above (the above mentioned sanctions are reprimand and debarment/ineligibility);</p>
	<p>(vii) extend the sanctions imposed on any individual, entity or firm that, directly or indirectly, owns or controls a sanctioned entity, is owned or controlled by a sanctioned entity or is the object of common ownership or control with a sanctioned entity, as well as to officials, employees, affiliates, representatives or agents of a sanctioned entity who also own a sanctioned entity and/or exercise control over a sanctioned entity, even if it has not been concluded that those parties directly incurred in a Prohibited Practice; and/or</p> <p>(viii) refer the matter to appropriate national law enforcement authorities.</p>
	<p>(c) The provisions of ITB 3.1(b)(i) and (ii) shall also be applicable when such parties have been temporarily suspended to be</p>

³ A nominated sub-consultant, subcontractor, supplier, or service provider (different names are used depending on the particular bidding document) is one which has either been: (i) included by the Bidder in its pre-qualification application or selection because it brings specific and critical experience and know-how that allow the Bidder to meet the qualification requirements for the particular selection; or (ii) appointed by the Borrower.

	awarded additional contracts pending a final outcome of a sanction proceeding, or otherwise.
	(d) The imposition of any action to be taken by the Bank pursuant to the provisions referred to above may be made public.
	(e) In addition, any firm, entity or individual bidding for or participating in a Bank-financed activity including, <i>inter alia</i> , applicants, bidders, suppliers, contractors, consultants, personnel, subcontractors, sub-consultants, service providers, concessionaires, may be subject to sanctions pursuant to agreements that the Bank may have with other IFIs regarding the mutual enforcement of debarment decisions. For purposes of these ITB the term sanction shall mean any debarment, conditions on future contracting or any publicly disclosed action taken in response to a violation of an IFI's applicable framework for addressing allegations of Prohibited Practices.
	(f) The Bank requires applicants, bidders, suppliers and their representatives or agents, contractors, consultants, subcontractors, sub-consultants, service providers and their representatives or agents and concessionaires permit the Bank to inspect accounts, books or accounting books, records including, for example, invoices, account statements, payroll, contracts or other financial and business data, and other documents relating to the submission of proposals and contract performance as well as to have them audited by personnel appointed by the Bank, , in the event that the Bank determines it necessary. Any bidder, applicant, supplier, and their representatives or agents, contractor, consultant, personnel, subcontractor, sub-consultant, service provider and concessionaire shall fully assist the Bank with its investigation. The Bank also requires that all bidders, applicants, suppliers, and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers and concessionaires: (i) maintain all documents and records related to the Bank-financed activities for seven (7) years after completion of the work contemplated in the relevant contract; (ii) deliver any document necessary for the investigation of allegations of Prohibited Practices; and (iii) ensure that employees, representatives or agents of the applicants, bidders, suppliers and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers and concessionaires to respond to questions from Bank personnel or any properly designated investigator, agent, auditor or consultant relating to the investigation. If bidders,

	<p>applicants, suppliers and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers or concessionaires fails to cooperate and/or comply with the Bank's request, or otherwise obstructs the investigation, the Bank, discretionally, may take appropriate action against bidders, applicants, suppliers and its agents or representatives, contractors, consultants, personnel, subcontractors, sub-consultants, service providers or concessionaires.</p>
	<p>3.2 By submitting their Bids or Proposals, the Bidders represent and warrant:</p> <ul style="list-style-type: none"> (a) that they have read and understood the Bank's definition of Prohibited Practices and the applicable sanctions pursuant to the Sanctions Procedures; (b) that neither they nor their agents, subcontractors, subconsultants, directors, key personnel or principal shareholders have engaged in any Prohibited Practice as set forth herein during the selection, negotiation, award, or execution of this contract; (c) that they have not misrepresented or concealed any material facts during the procurement or contract negotiation processes or during the performance of the contract; (d) that neither they nor their representatives or agents, subcontractors, subconsultants, suppliers, directors, key personnel or principal shareholders have been declared ineligible to be awarded a contract by the Bank; (e) that all commissions, representatives, or agents' fees, facilitating payments or revenue-sharing agreements related to the Bank-financed activities have been disclosed; and (f) that they acknowledge that the breach of any of these representations may constitute a basis for the adoption by the Bank of one or more of the measures set forth in ITB 3.1(b).
<p>4. Prohibited Activities</p>	<p>4.1 The Bank requires that all Borrowers (including Grant Beneficiaries), implementing agencies and contracting agencies, as well as all firms, entities and individuals engaged in a Bank-financed activity and acting, inter alia, as bidders, proposers, suppliers, contractors, consultants, subcontractors, subconsultants, service providers and concessionaires, shall not</p>

	<p>knowingly participate, directly or indirectly through Financial Intermediaries, in the production, trade or use of the products and substances or activities listed in Annex I - IDB ENVIRONMENTAL AND SOCIAL EXCLUSION LIST of the Environmental and Social Policy Framework⁴, which also allows the insertion of additional exclusions.</p> <p>4.2 If the Bank determines that, at any stage of contract implementation, the Borrower (including grant Beneficiaries), Executing Agencies and Contracting Agencies, any firm, entity or individual engaged in a Bank-financed activity such as, but not limited to, bidders, proponents, suppliers, contractors, consultants, personnel, subcontractors, subconsultants, service providers and concessionaires used IDB resources to engage in a Prohibited Activity during contract implementation, the Bank may:</p> <ul style="list-style-type: none"> (a) suspend disbursement of the operation if it is determined at any stage of the contract that IDB resources have been used to carry out a Prohibited Activity (b) declare Misprocurement and cancel, and/or accelerate the payment of, the portion of a loan or grant earmarked for a contract, when there is evidence that the representative of the Borrower, or grant Beneficiary, has not taken the adequate remedial measures (including, inter alia, providing adequate notice to the Bank upon learning of the Prohibited Activity) within a time period which the Bank considers reasonable; (c) refer the matter to the appropriate law enforcement authorities. <p>4.3 The Bank requires that all applicants, bidders, proposers, suppliers and their representatives or agents, contractors, consultants, officers or employees, subcontractors, service providers and concessionaires permit the Bank to inspect accounts, records and other documents relating to the performance of contracts, as well as to have them audited by personnel designated by the Bank.</p> <p>4.4 Applicants, bidders, proponents, suppliers and their representatives or agents, contractors, consultants, subcontractors, subconsultants, subconsultants, service providers and concessionaires shall fully assist the Bank in their</p>
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⁴ IDB Environmental and Social Policy Framework GN-2965-23: (<https://www.iadb.org/en/who-we-are/topics/environmental-and-social-solutions/environmental-and-social-policy-framework>).

	monitoring and supervision.
5. Eligible Bidders	<p>5.1 A Bidder, and all parties constituting the Bidder, shall be nationals from member countries of the Bank. Bidders from other countries shall be disqualified from participating in contracts intended to be financed in whole or in part from Bank loans. Section IV, “Eligible Countries” of this document establishes the Bank’s member countries, as well as the criteria to determine the nationality of the Bidders and the country of origin of goods and the related services. The Bidders with the nationality of a Bank’s member country and the goods to be supplied under the Contract are not eligible:</p> <ul style="list-style-type: none"> (a) if as a matter of law or official regulation, the Borrower’s country prohibits commercial relations with that country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of goods required; or (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower’s Country prohibits any imports of goods from that country or any payments to persons or entities in that country.
	<p>5.2 A Bidder, included in all cases, the directors, key personnel, principal shareholders, proposed personnel, and agents should not have conflicts of interest.. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:</p>
	<ul style="list-style-type: none"> (a) directly or indirectly controls⁵ another Bidder, is controlled directly or indirectly by another Bidder, or is controlled together with another Bidder by a natural or legal entity in common; or (b) receives or has received any direct or indirect subsidy from another Bidder; or (c) has the same legal representative as another Bidder for the purpose of this bidding process; or

⁵ Control will generally mean the ability to direct or cause the direction of the policies or operations of another entity. Control can be economic or operational. Control will be determined in the context of each particular case. .

	<p>(d) has a relationship with another Bidder, directly or through common third parties, that puts it in a position to influence the Bid of another Bidder, or influence the decisions of the Purchaser regarding this bidding process; or</p> <p>(e) any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods and related Services that are the subject of the Bid; or</p> <p>(f) any of its affiliates has been hired (or is proposed to be hired) by the Purchaser or Borrower as Project Manager for the Contract implementation; or</p> <p>(g) would be providing goods, works, or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of the project specified in the BDS ITB 2.1 that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or</p> <p>(h) including, in all cases, the respective directors, key personnel, principal shareholders, proposed personnel and agents has a close⁶ family or financial relationship or past or future employment with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who: (i) are directly or indirectly involved in the preparation of the bidding document or specifications of the Contract, and/or the Bid evaluation process of such Contract; or (ii) would be involved in the implementation or supervision of such contract.</p>
	<p>5.3 A Bidder is not eligible whose subcontractors, suppliers, consultants, manufacturers or service providers that intervene in any part of the Contract (including, in all cases, the respective directors, officers, principal shareholders, proposed personnel and agents) are subject to a temporary suspension imposed by the IDB pursuant to an agreement for mutually recognition of imposed sanctions signed by the IDB and other</p>

⁶ A close relationship should be understood as being related up to the fourth degree of relationship by blood (consanguinity) or by adoption, or up to the second degree of relationship by marriage or domestic partnership (affinity).

	development banks. The list of such ineligible firms and individuals is set forth in the BDS .
	<p>5.4 A firm that is a Bidder (either individually or as a Joint Venture, Consortium or Association (JVCA) member) shall not participate as a Bidder or as JVCA member in more than one Bid except for permitted alternative Bids. Such participation shall result in the disqualification of all Bids in which the firm is involved. However, this does not limit the participation of a Bidder as subcontractor in another Bid or of a firm as a subcontractor in more than one Bid. Unless specified in the BDS, there is no limit to the number of members of a JVCA.</p> <p>5.5 Government-owned entities in the Borrower's country shall be eligible only if they can establish that they (i) are legally and financially autonomous, (ii) operate under the principles of commercial law, (iii) are not dependent agencies of the Purchaser, and (iv) not have a conflict of interest as defined in BDS 5.2 .</p> <p>5.6 A Bidder shall not be under suspension from bidding by the Purchaser as a result of non-compliance with a Bid Securing Declaration.</p> <p>5.7 Bidders shall provide such evidence of their continued eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request.</p>
	5.8 This bidding is open to all eligible Bidders.
6. Eligible Goods and Related Services	<p>6.1 All the Goods and Related Services to be supplied under the Contract and financed by the Bank shall have their origin in any Bank's member country in accordance with Section IV, "Eligible Countries", except in the case indicated in ITB 5.1 (a) and (b).</p> <p>6.2 For purposes of this instruction, the term Goods includes commodities, raw material, machinery, equipment, and industrial plants; and related services includes services such as insurance, transportation, installation, commissioning, training, and initial maintenance.</p> <p>6.3 The term origin means the country where the Goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly,</p>

	<p>another commercially recognized article results that differs substantially in its basic characteristics from its components.</p> <p>6.4 The criteria to determine the origin of the Goods and related services has been established in the Section IV, “Eligible Countries”.</p>
<h2>B. Contents of Request for Bids Document</h2>	
<p>7. Sections of the Bidding Document</p>	<p>7.1 The bidding document consist of Parts 1, 2, and 3, which include all the sections indicated below, and should be read in conjunction with any Addenda issued in accordance with ITB 9.</p> <p>PART 1 Bidding Procedures</p> <ul style="list-style-type: none"> • Section I – Instructions to Bidders (ITB) • Section II – Bidding Data Sheet (BDS) • Section III – Evaluation and Qualification Criteria • Section IV – Eligible Countries • Section V – Bidding Forms <p>PART 2 Supply Requirements and Related Services</p> <ul style="list-style-type: none"> • Section VI – Schedule of Requirements and Related Services <p>PART 3 Contract Conditions and Contract Forms</p> <ul style="list-style-type: none"> • Section VII – General Conditions of Contract (GCC) • Section VIII- Special Conditions of Contract (SCC) • Section IX – Contract Forms
	<p>7.2 The Specific Procurement Notice, Request for Bids (RfB), issued by the Purchaser is not part of this bidding document.</p>
	<p>7.3 Unless obtained directly from the Purchaser, the Purchaser is not responsible for the completeness of the bidding document, responses to requests for clarification, the Minutes of the pre-Bid meeting (if any), or Addenda to the bidding document in accordance with ITB 9. In case of any contradiction, documents obtained directly from the Purchaser shall prevail.</p>
	<p>7.4 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding document. Failure to furnish all information or documentation required by the bidding document may result in the rejection of the bid.</p>

<p>8. Clarification of the Bidding Document</p>	<p>8.1 A prospective Bidder requiring any clarification of the bidding document shall contact the Purchaser in writing at the Purchaser's address specified in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than twenty-one (21) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have acquired the bidding document directly from it, in accordance with ITB 7.3, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the bidding document as a result of a clarification, it shall do so following the procedure under ITB 9 and ITB 23.2. If so specified in the BDS, the Purchaser will also publish the responses without delay on the website specified in the BDS.</p>
<p>9. Amendment of the Bidding Document</p>	<p>9.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the bidding document by issuing an addendum.</p>
	<p>9.2 Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the bidding document directly from the Purchaser in accordance with ITB 7.3. The Purchaser shall also promptly publish the addendum on the Purchaser's web page in accordance with ITB 8.1, and must also be published in the media in which the call for bids was published.</p>
	<p>9.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB 23.2.</p>
<p>C. Preparation of Bids</p>	
<p>10. Cost of Bidding</p>	<p>10.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p>
<p>11. Language of Bid</p>	<p>11.1 The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the language specified in the BDS. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant</p>

	<p>passages into the language specified in the BDS, in which case, for purposes of interpretation of the Bid, such translation shall govern.</p>
<p>12. Documents comprising the Bid</p>	<p>12.1 The Bid shall comprise the following:</p> <ul style="list-style-type: none"> (a) Letter of Bid prepared in accordance with ITB 13; (b) Price Schedules: completed in accordance with ITB 13 and ITB 15; (c) Bid Security or Bid Securing Declaration, in accordance with ITB 20.1; (d) Alternative Bid: if permissible, in accordance with ITB 14; (e) Authorization: written confirmation authorizing the signatory of the Bid to commit the Bidder, in accordance with ITB 21.3; (f) Qualifications: documentary evidence in accordance with ITB 18.1 establishing the Bidder's qualifications to perform the Contract if its Bid is accepted; (g) Bidder's Eligibility: documentary evidence in accordance with ITB 18.2 establishing the Bidder's eligibility to bid; (h) Eligibility of Goods and Related Services: documentary evidence in accordance with ITB 17, establishing the eligibility of the Goods and Related Services to be supplied by the Bidder; (i) Conformity: documentary evidence in accordance with ITB 17 and 31, that the Goods and Related Services conform to the bidding document; and (j) any other document required in the BDS. <p>12.2 In addition to the requirements under ITB 12.1, Bids submitted by a Joint Venture, Consortium or Association shall include a copy of the JVCA Agreement entered into by all members. Alternatively, a Letter of Intent to execute a JVCA Agreement in the event of a successful Bid shall be signed by all members and submitted with the Bid, together with a copy of the proposed Agreement.</p> <p>12.3 The Bidder shall furnish in the Letter of Bid information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Bid.</p>

<p>13. Letter of Bid and Price Schedules</p>	<p>13.1 The Letter of Bid and Price Schedules shall be prepared using the relevant forms furnished in Section V, Bidding Forms. The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITB 21.3. All blank spaces shall be filled in with the information requested.</p>
<p>14. Alternative Bids</p>	<p>14.1 Unless otherwise specified in the BDS, alternative Bids shall not be considered.</p>
<p>15. Bid Prices and Discounts</p>	<p>15.1 The prices and discounts quoted by the Bidder in the Letter of Bid and in the Price Schedules shall conform to the requirements specified below.</p> <p>15.2 All lots (contracts) and items must be listed and priced separately in the Price Schedules.</p> <p>15.3 The price to be quoted in the Letter of Bid in accordance with ITB 13.1 shall be the total price of the Bid, excluding any discounts offered.</p> <p>15.4 The Bidder shall quote any discounts and indicate the methodology for their application in the Letter of Bid, in accordance with ITB 13.1.</p> <p>15.5 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account, unless otherwise specified in the BDS. A Bid submitted with an adjustable price quotation shall be treated as nonresponsive and shall be rejected, pursuant to ITB 30. However, if in accordance with the BDS, prices quoted by the Bidder shall be subject to adjustment during the performance of the Contract, a Bid submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.</p> <p>15.6 If so specified in ITB 1.1, Bids are being invited for individual lots (contracts) or for any combination of lots (packages). Unless otherwise specified in the BDS, prices quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer discounts for the award of more than one Contract shall specify in their Bid the price reductions applicable to each package, or alternatively, to individual Contracts within the package. Discounts shall be submitted in accordance with ITB 15.4 provided the Bids for all lots (contracts) are opened at the same time.</p>

	<p>15.7 The terms EXW, CIP, and other similar terms shall be governed by the rules prescribed in the current edition of Incoterms, published by the International Chamber of Commerce, as specified in the BDS.</p> <p>15.8 Prices shall be quoted as specified in each Price Schedule included in Section V, Bidding Forms. The disaggregation of price components is required solely for the purpose of facilitating the comparison of Bids by the Purchaser. This shall not in any way limit the Purchaser's right to contract on any of the terms offered. In quoting prices, the Bidder shall be free to use transportation through carriers registered in any eligible country, in accordance with Section IV, "Eligible Countries". Similarly, the Bidder may obtain insurance services from any eligible country in accordance with Section IV, "Eligible Countries". Prices shall be entered in the following manner:</p> <ul style="list-style-type: none">(a) For Goods manufactured in the Purchaser's Country:<ul style="list-style-type: none">(i) the price of the Goods quoted EXW (ex-works, ex-factory, ex warehouse, ex showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the Goods;(ii) any Purchaser's Country sales tax and other taxes which will be payable on the Goods if the Contract is awarded to the Bidder; and(iii) the price for inland transportation, insurance, and other local services required to convey the Goods to their final destination (Project Site) specified in the BDS.(b) For Goods manufactured outside the Purchaser's Country, to be imported:<ul style="list-style-type: none">(i) the price of the Goods, quoted CIP named place of destination, in the Purchaser's Country, as specified in the BDS;(ii) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination (Project Site) specified in the BDS;(c) For Goods manufactured outside the Purchaser's Country, already imported:
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	<ul style="list-style-type: none"> (i) the price of the Goods, including the original import value of the Goods; plus any mark-up (or rebate); plus any other related local cost, and custom duties and other import taxes already paid or to be paid on the Goods already imported; (ii) the custom duties and other import taxes already paid (need to be supported with documentary evidence) or to be paid on the Goods already imported; (iii) the price of the Goods, obtained as the difference between (i) and (ii) above; (iv) any Purchaser's Country sales and other taxes which will be payable on the Goods if the Contract is awarded to the Bidder; and (v) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination (Project Site) specified in the BDS. <p>(d) for Related Services, other than inland transportation and other services required to convey the Goods to their final destination, whenever such Related Services are specified in the Schedule of Requirements, the price of each item comprising the Related Services (inclusive of any applicable taxes).</p>
<p>16. Currencies of Bid and Payment</p>	<p>16.1 The currency(ies) of the Bid and the currency(ies) of payments shall be the same. The Bidder shall quote in the currency of the Purchaser's Country the portion of the Bid price that corresponds to expenditures incurred in the currency of the Purchaser's Country, unless otherwise specified in the BDS.</p> <p>16.2 The Bidder may express the Bid price in any currency. If the Bidder wishes to be paid in a combination of amounts in different currencies, it may quote its price accordingly but shall use no more than three foreign currencies in addition to the currency of the Purchaser's Country.</p>
<p>17. Documents Establishing the Eligibility and Conformity of the</p>	<p>17.1 To establish the eligibility of the Goods and Related Services in accordance with ITB 6, Bidders shall complete the country of origin declarations in the Price Schedule Forms, included in Section V, "Bidding Forms".</p>

<p>Goods and Related Services</p>	<p>17.2 To establish the conformity of the Goods and Related Services to the bidding document, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VI, “Schedule of Requirements”.</p> <p>17.3 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Section VI, “Schedule of Requirements”.</p> <p>17.4 The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following commencement of the use of the Goods by the Purchaser.</p> <p>17.5 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Purchaser in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Purchaser’s satisfaction, that the substitutions ensure substantial equivalence to internationally accepted standards and comply with, or are superior to, those specified in the Section VI, “Schedule of Requirements”.</p>
<p>18. Documents Establishing the Eligibility and Qualifications of the Bidder</p>	<p>18.1 To establish Bidder’s eligibility in accordance with ITB 5, Bidders shall complete the Letter of Bid, included in Section V, “Bidding Forms”.</p> <p>18.2 The documentary evidence of the Bidder’s qualifications to perform the Contract if its Bid is accepted shall establish to the Purchaser’s satisfaction:</p> <p>(a) that, if required in the BDS, a Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section V, “Bidding Forms” to demonstrate that it has been duly authorized by the manufacturer or producer</p>

	<p>of the Goods to supply these Goods in the Purchaser's Country;</p> <p>(b) that, if required in the BDS, in case of a Bidder not doing business within the Purchaser's Country, the Bidder is or will be (if awarded the Contract) represented by an Agent in the country equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and</p> <p>(c) that the Bidder meets each of the qualification criterion specified in Section III, "Evaluation and Qualification Criteria".</p>
<p>19. Bid Validity Period</p>	<p>19.1 Bids shall remain valid for the Bid Validity Period specified in the BDS. The Bid Validity period starts from the date fixed for the Bid submission deadline (as prescribed by the Purchaser in accordance with ITB 23.1). A Bid valid for a shorter period shall be rejected by the Purchaser as nonresponsive.</p> <p>19.2 In exceptional circumstances, prior to the expiration of the Bid Validity period, the Purchaser may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB 20, it shall also be extended for twenty-eight (28) days from the deadline of the extended Bid Validity Period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its Bid, except as provided in ITB 19.3.</p> <p>19.3 If the award is delayed by a period exceeding fifty-six (56) days beyond the expiry of the initial Bid Validity period, the Contract price shall be determined as follows:</p> <p>(a) in the case of fixed price contracts, the Contract price shall be the Bid price adjusted by the factor specified in the BDS;</p> <p>(b) in the case of adjustable price contracts, no adjustment shall be made;</p> <p>(c) in any case, Bid evaluation shall be based on the Bid price without taking into consideration the applicable correction from those indicated above.</p>

<p>20. Bid Security</p>	<p>20.1 The Bidder shall furnish as part of its Bid, either a Bid Securing Declaration or a Bid Security, as specified in the BDS, in original form and, in the case of a Bid Security, in the amount and currency specified in the BDS.</p>
	<p>20.2 A Bid Securing Declaration shall use the form included in Section V, “Bidding Forms”.</p>
	<p>20.3 If a Bid Security is specified pursuant to ITB 20.1, the Bid Security shall be a demand guarantee in any of the following forms at the Bidder’s option from a reputable source, and an eligible country:</p> <ul style="list-style-type: none"> (a) an unconditional guarantee issued by a bank or non-bank financial institution (such as an insurance, bonding or surety company); (b) an irrevocable letter of credit; (c) a cashier’s or certified check; or (d) another security specified in the BDS, <p>if an unconditional guarantee is issued by a non-bank financial institution located outside the Purchaser’s Country, the issuing non-bank financial institution shall have a correspondent financial institution located in the Purchaser’s Country to make it enforceable unless the Purchaser has agreed in writing, prior to Bid submission, that a correspondent financial institution is not required. In the case of a bank guarantee, the Bid Security shall be submitted either using the Bid Security Form included in Section V, “Bidding Forms”, or in another substantially similar format approved by the Purchaser prior to Bid submission. The Bid Security shall be valid for twenty-eight (28) days beyond the original validity period of the Bid, or beyond any period of extension if requested under ITB 19.2.</p>
	<p>20.4 If a Bid Security or a Bid Securing Declaration is required in accordance with ITB 20.1, any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration, shall be rejected by the Purchaser as non-responsive.</p>
	<p>20.5 If a Bid Security is specified pursuant to ITB 20.1, the Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder’s signing the Contract and furnishing the Performance Security pursuant to ITB 48.</p>

	<p>20.6 The Bid Security of the successful Bidder shall be returned as promptly as possible once the successful Bidder has signed the Contract and furnished the required Performance Security.</p>
	<p>20.7 The Bid Security may be forfeited or the Bid Securing Declaration executed:</p> <p>(a) if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder in the Letter of Bid, or any extension thereto provided by the Bidder; or</p> <p>(b) if the successful Bidder fails to:</p> <p>(i) sign the Contract in accordance with ITB 47; or</p> <p>(ii) furnish a Performance Security in accordance with ITB 48.</p>
	<p>20.8 The Bid Security or Bid Securing Declaration of a JVCA must be in the name of the JVCA that submits the Bid. If the JVCA has not been legally constituted into a legally enforceable JVCA at the time of Bidding, the Bid Security or Bid Securing Declaration shall be in the names of all future members as named in the Letter of Intent referred to in ITB 12.2.</p>
	<p>20.9 If a Bid Security is not required in the BDS, pursuant to ITB 20.1, and</p> <p>(a) if a Bidder withdraws its Bid during the period of Bid Validity specified by the Bidder on the Letter of Bid; or</p> <p>(b) if the successful Bidder fails to sign the Contract in accordance with ITB 47; or furnish a performance security in accordance with ITB 48;</p> <p>the Borrower may, if provided for in the BDS, declare the Bidder ineligible to be awarded a contract by the Purchaser for a period of time as stated in the BDS.</p>
21. Format and Signing of Bid	<p>21.1 The Bidder shall prepare one original of the documents comprising the Bid as described in ITB 12 and clearly mark it ORIGINAL. Alternative Bids, if permitted in accordance with ITB 14, shall be clearly marked ALTERNATIVE. In addition, the Bidder shall submit copies of the Bid, in the number specified in the BDS and clearly mark them COPY. In the event of any discrepancy between the original and the copies, the original shall prevail.</p>
	<p>21.2 Bidders shall mark as CONFIDENTIAL information in their Bids which is confidential to their business. This may include</p>

	proprietary information, trade secrets, or commercial or financially sensitive information.
	21.3 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the BDS and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid where entries or amendments have been made shall be signed or initialed by the person signing the Bid.
	21.4 In case the Bidder is a JVCA, the Bid shall be signed by an authorized representative of the JVCA on behalf of the JVCA, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives. 21.5 Any inter-lineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.
D. Submission and Opening of Bids	
22. Sealing and Marking of Bids	22.1 The Bidder shall deliver the Bid in a single, sealed envelope (one-envelope Bidding process). Within the single envelope the Bidder shall place the following separate, sealed envelopes:
	<ul style="list-style-type: none"> (a) in an envelope marked ORIGINAL, all documents comprising the Bid, as described in ITB 12; and (b) in an envelope marked COPIES, all required copies of the Bid; and, (c) if alternative Bids are permitted in accordance with ITB 14, and if relevant: <ul style="list-style-type: none"> (i) in an envelope marked ORIGINAL – ALTERNATIVE, the Alternative Bid; and (ii) in the envelope marked COPIES: Alternative Bid all required copies of the Alternative Bid.
	22.2 The inner and outer envelopes, shall: <ul style="list-style-type: none"> (a) bear the name and address of the Bidder;

	<p>(b) be addressed to the Purchaser in accordance with ITB 23.1;</p> <p>(c) bear the specific identification of this Bidding process indicated in ITB 1.1; and</p> <p>(d) bear a warning not to open before the time and date for the Bid opening.</p> <p>22.3 If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.</p>
23. Deadline for Submission of Bids	<p>23.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS. When so specified in the BDS, Bidders shall have the option of submitting their Bids electronically. Bidders submitting Bids electronically shall follow the electronic Bid submission procedures specified in the BDS.</p>
	<p>23.2 The Purchaser may, at its discretion, extend the deadline for the submission of Bids by amending the bidding document in accordance with ITB 9, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.</p>
24. Late Bids	<p>24.1 The Purchaser shall not consider any Bid that arrives after the deadline for submission of Bids, in accordance with ITB 23. Any Bid received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected, and returned unopened to the Bidder.</p>
25. Withdrawal, Substitution, and Modification of Bids	<p>25.1 A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney) in accordance with ITB 21.3, (except that withdrawal notices do not require copies). The corresponding substitution or modification of the Bid must accompany the respective written notice. All notices must be:</p>
	<p>(a) prepared and submitted in accordance with ITB 21 and 22 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked WITHDRAWAL, SUBSTITUTION, or MODIFICATION; and</p>

	<p>(b) received by the Purchaser prior to the deadline prescribed for submission of Bids, in accordance with ITB 23.</p> <p>25.2 Bids requested to be withdrawn in accordance with ITB 25.1 shall be returned unopened to the Bidders.</p> <p>25.3 No Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid Validity specified by the Bidder on the Letter of Bid or any extension thereof.</p>
<p>26. Bid Opening</p>	<p>26.1 Except as in the cases specified in ITB 24 and ITB 25.2, the Purchaser shall, at the Bid opening, publicly open and read out all Bids received by the deadline at the date, time and place specified in the BDS in the presence of Bidders' designated representatives and anyone who chooses to attend Any specific electronic Bid opening procedures required if electronic bidding is permitted in accordance with ITB 23.1, shall be as specified in the BDS.</p> <p>26.2 First, envelopes marked WITHDRAWAL shall be opened and read out and the envelope with the corresponding Bid shall not be opened but returned to the Bidder. If the withdrawal envelope does not contain a copy of the Power of Attorney confirming the signature as a person duly authorized to sign on behalf of the Bidder, the corresponding Bid will be opened. No Bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at Bid opening.</p> <p>26.3 Next, envelopes marked SUBSTITUTION shall be opened and read out and exchanged with the corresponding Bid being substituted, and the substituted Bid shall not be opened, but returned to the Bidder. No Bid substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at Bid opening.</p> <p>26.4 Next, envelopes marked MODIFICATION shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening.</p> <p>26.5 Next, all remaining envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a</p>

	<p>modification; the total Bid Prices, per lot (contract) if applicable, including any discounts and alternative Bids; the presence or absence of a Bid Security, if required; and any other details as the Purchaser may consider appropriate.</p> <p>26.6 Only Bids, alternative Bids and discounts that are opened and read out at Bid opening shall be considered further in the evaluation. The Letter of Bid and the Price Schedules are to be initialed by representatives of the Purchaser attending Bid opening in the manner specified in the BDS.</p> <p>26.7 The Purchaser shall neither discuss the merits of any Bid nor reject any Bid (except for late Bids, in accordance with ITB 24.1).</p> <p>26.8 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum:</p> <ul style="list-style-type: none"> (a) the name of the Bidder and whether there is a withdrawal, substitution, or modification; (b) the Bid Price, per lot (contract) if applicable, including any discounts; (c) any alternative Bids; (d) the presence or absence of a Bid Security or Bid Securing Declaration, if one was required. <p>26.9 The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidders.</p>
<h2>E. Evaluation and Comparison of Bids</h2>	
<p>27. Confidentiality</p>	<p>27.1 Information relating to the evaluation of Bids and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with the Bidding process until the Notification of Intention to Award the Contract is transmitted to all Bidders in accordance with ITB 42.</p>
	<p>27.2 Any effort by a Bidder to influence the Purchaser in the evaluation or contract award decisions may result in the</p>

	rejection of its Bid, and could be considered a practice sanctionable by the Bank.
	27.3 Notwithstanding ITB 27.2, from the time of Bid opening to the time of Contract Award, if any Bidder wishes to contact the Purchaser on any matter related to the Bidding process, it should do so in writing.
28. Clarification of Bids	28.1 To assist in the examination, evaluation, comparison of the Bids, and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the Bids, in accordance with ITB 32.
	28.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Purchaser's request for clarification, its Bid may be rejected
29. Deviations, Reservations, and Omissions	29.1 During the evaluation of Bids, the following definitions apply: <ul style="list-style-type: none"> (a) <i>deviation</i> is a departure from the requirements specified in the bidding document; (b) <i>reservation</i> is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and (c) <i>omission</i> is the failure to submit part or all of the information or documentation required in the bidding document.
30. Determination of Responsiveness	30.1 The Purchaser's determination of a Bid's responsiveness is to be based on the contents of the Bid itself, as defined in ITB 12. 30.2 A substantially responsive Bid is one that meets the requirements of the bidding document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that: <ul style="list-style-type: none"> (a) if accepted, would:

	<p>(i) affect in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or</p> <p>(ii) limit in any substantial way, inconsistent with the bidding document, the Purchaser's rights or the Bidder's obligations under the Contract; or</p> <p>(b) if rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive Bids.</p> <p>30.3 The Purchaser shall examine the technical aspects of the Bid submitted in accordance with ITB 17 and ITB 18, in particular, to confirm that all requirements of Section VI, "Schedule of Requirements and Related Services" have been met without any material deviation or reservation, or omission.</p> <p>30.4 If a Bid is not substantially responsive to the requirements of bidding document, it shall be rejected by the Purchaser and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.</p>
<p>31. Nonconformities, Errors and Omissions</p>	<p>31.1 Provided that a Bid is substantially responsive, the Purchaser may waive any nonconformities in the Bid.</p> <p>31.2 Provided that a Bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>31.3 Provided that a Bid is substantially responsive, the Purchaser shall rectify quantifiable nonmaterial nonconformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component in the manner specified in the BDS.</p>
<p>32. Correction of Arithmetical Errors</p>	<p>32.1 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:</p> <p>(a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal</p>

	<p>point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;</p> <p>(b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</p> <p>(c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.</p> <p>32.2 Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction in accordance with ITB 32.1, shall result in the rejection of the Bid.</p>
<p>33. Conversion to Single Currency</p>	<p>33.1 For evaluation and comparison purposes, the currency(ies) of the Bid shall be converted in a single currency as specified in the BDS.</p>
<p>34. Margin of Preference</p>	<p>34.1 Unless otherwise specified in the BDS, a margin of preference shall not apply.</p>
<p>35. Evaluation of Bids</p>	<p>35.1 The Purchaser shall use the criteria and methodologies listed in this ITB and Section III, "Evaluation and Qualification Criteria". No other evaluation criteria or methodologies shall be permitted. By applying the criteria and methodologies, the Purchaser shall determine the Most Advantageous Bid. This is the Bid of the Bidder that meets the qualification criteria and whose Bid has been determined to be:</p> <p>(a) substantially responsive to the bidding document; and</p> <p>(b) the lowest evaluated cost, or</p> <p>(c) the best evaluated Bid considering the combination of price and factors other than price.</p> <p>35.2 To evaluate a Bid, the Purchaser shall consider the following:</p> <p>(a) evaluation will be done for Items or Lots (contracts), as specified in the BDS; and the Bid Price as quoted in accordance with ITB 15;</p> <p>(b) price adjustment for correction of arithmetic errors in accordance with ITB 32.1;</p> <p>(c) price adjustment due to discounts offered in accordance with ITB 15.4;</p>

	<p>(d) converting the amount resulting from applying (a) to (c) above, if relevant, to a single currency in accordance with ITB 33;</p> <p>(e) price adjustment due to quantifiable nonmaterial nonconformities in accordance with ITB 31.3;</p> <p>(f) Best and Final Offer if specified in the BDS ITB 38.1, and</p> <p>(g) the additional evaluation factors are specified in Section III, "Evaluation and Qualification Criteria".</p> <p>35.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation.</p> <p>35.4 If this bidding document allows Bidders to quote separate prices for different lots (contracts), the methodology to determine the lowest evaluated cost of the lot (contract) combinations, including any discounts offered in the Letter of Bid, is specified in Section III, "Evaluation and Qualification Criteria".</p> <p>35.5 The Purchaser's evaluation of a Bid will exclude and not take into account:</p> <p>(a) in the case of Goods manufactured in the Purchaser's Country, sales and other similar taxes, which will be payable on the Goods if a contract is awarded to the Bidder;</p> <p>(b) in the case of Goods manufactured outside the Purchaser's Country, already imported or to be imported, customs duties and other import taxes levied on the imported Good, sales and other similar taxes, which will be payable on the Goods if the contract is awarded to the Bidder;</p> <p>(c) any allowance for price adjustment during the period of execution of the contract, if provided in the Bid.</p> <p>35.6 The Purchaser's evaluation of a Bid may require the consideration of other factors, in addition to the Bid Price quoted in accordance with ITB 15. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of Bids, unless otherwise specified in the BDS from amongst those set out in Section III, "Evaluation and Qualification Criteria". The</p>
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	criteria and methodologies to be used shall be as specified in ITB 35.2(g).
36. Comparison of Bids	36.1 The Purchaser shall compare the evaluated costs of all substantially responsive Bids established in accordance with ITB 35.2 to determine the Bid that has the lowest evaluated cost. The comparison shall be on the basis of CIP (place of final destination) prices for imported Goods and EXW prices, plus cost of inland transportation and insurance to place of destination, for Goods manufactured within the Borrower's country, together with prices for any required installation, training, commissioning and other services. The evaluation of prices shall not take into account custom duties and other taxes levied on imported Goods quoted CIP and sales and similar taxes levied in connection with the sale or delivery of Goods.
37. Abnormally Low Bids	<p>37.1 An Abnormally Low Bid is one where the Bid price, in combination with other constituent elements of the Bid, appears unreasonably low to the extent that the Bid price raises material concerns with the Purchaser as to the capability of the Bidder to perform the Contract for the offered Bid price.</p> <p>37.2 In the event of identification of a potentially Abnormally Low Bid, the Purchaser shall seek written clarification from the Bidder, including a detailed price analyses of its Bid price in relation to the subject matter of the contract, scope, delivery schedule, allocation of risks and responsibilities and any other requirements of the bidding document.</p> <p>37.3 After evaluation of the price analyses, in the event that the Purchaser determines that the Bidder has failed to demonstrate its capability to perform the contract for the offered Bid price, the Purchaser shall reject the Bid.</p>
38. Best and Final Offer or Negotiations	<p>38.1 If so specified in the BDS the Purchaser will use the Best and Final Offer method, the Bidders who submitted bids substantially responsive to the requirements will be invited to present their Best and Final Offer in accordance with ITB 38.3 to ITB 38.6 reducing prices, clarifying or modifying the bid or providing additional information, as appropriate.</p> <p>38.2 If so specified in the BDS the Purchaser will use Negotiations after evaluation of bids and before final award of Contract, the Bidder who submitted the Most Advantageous Bid will be invited to negotiations in accordance with ITB 43.2 and following instructions.</p>

	<p>38.3 Bidders are not required to submit a Best and Final Offer. There shall be no negotiation after Best and Final Offer.</p> <p>38.4 To observe and report on the application of the Best and Final Offer, the Purchaser may, and in the case of Negotiations shall, appoint the Independent Probity Assurance Authority indicated in the BDS.</p> <p>38.5 The Purchaser shall specify in the BDS a new deadline for the submission of the Best and Final Offer or to initiate Negotiations. Instructions in ITB 21 to ITB 28 shall apply to the presentation, opening and clarifications of the Best and Final Offer of the Bidders.</p> <p>38.6 On receipt of the Best and Final Offer from each Bidder, the Purchaser shall proceed with the evaluation and comparison of the bids again in accordance with ITB 29 to ITB 37 and then shall proceed with ITB 39 and following instructions.</p>
<p>39. Qualification of the Bidder</p>	<p>39.1 The Purchaser shall determine, to its satisfaction, whether the eligible Bidder that is selected as having submitted the Most Advantageous Bid which is a substantially responsive to the bidding document, and</p> <ul style="list-style-type: none"> (a) is the lowest evaluated cost or, (b) is the best evaluated Bid considering the combination of price and factors other than price, being the one that meets the qualifying criteria specified in Section III, "Evaluation and Qualification Criteria". <p>39.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB 18. The determination shall not take into consideration the qualifications of other firms such as the Bidder's subsidiaries, parent entities, affiliates, subcontractors (other than specialized subcontractors if permitted in the bidding document), or any other firm(s) different from the Bidder.</p> <p>39.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the Bid, in which event the Purchaser shall proceed to the Bidder who offers the next Most Advantageous Bid to make a similar determination of that Bidder's qualifications to perform satisfactorily.</p>
<p>40. Purchaser's Right to Accept Any Bid,</p>	<p>40.1 The Purchaser reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time</p>

and to Reject Any or All Bids	prior to Contract Award, without thereby incurring any liability to Bidders. In case of annulment, all Bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.
41. Standstill Period	41.1 The Contract shall not be awarded earlier than the expiry of the Standstill Period. The Standstill Period shall be ten (10) Business Days unless extended in accordance with ITB 46. The Standstill Period commences when the Purchaser has transmitted to each Bidder the Notification of Intention to Award the Contract. Where only one Bid is submitted, or if this contract is in response to an emergency situation recognized by the Bank, the Standstill Period shall not apply.
42. Notification of Intention to Award	42.1 The Purchaser shall send to each Bidder the Notification of Intention to Award the Contract to the successful Bidder. The Notification to Intention to Award shall contain, at a minimum, the following information: <ul style="list-style-type: none"> (a) the name and address of the Bidder submitting the successful Bid; (b) the Contract price of the successful Bid; (c) the names of all Bidders who submitted Bids, and their Bid prices as readout in the Opening Meeting, and as evaluated; (d) a statement of the reason(s) the Bid (of the unsuccessful Bidder to whom the notification is addressed was unsuccessful, unless the price information in © above already reveals the reason; (e) if the evaluation included the use of the Best and Final Offer (BAFO) method, if applicable; (f) the expiry date of the Standstill Period; (g) instructions on how to request a debriefing and/or submit a complaint during the standstill period.
F. Award of Contract	
43. Award Criteria	43.1 Subject to ITB 40, the Purchaser shall award the Contract to the Bidder offering the Most Advantageous Bid. The Most Advantageous Bid is the Bid of the Bidder that meets the qualification criteria and whose Bid has been determined to be:

	<p>(a) substantially responsive to the bidding document; and</p> <p>(b) the lowest evaluated cost, or</p> <p>(c) the best evaluated Bid considering the combination of price and factors other than price.</p> <p>43.2 If the Purchaser has not used the Best and Final Offer method in the Bid evaluation and if in the BDS ITB 38.2 it is specified that the Purchaser will use Negotiations with the Bidder with the Most Advantageous Bid, the selected Bidder shall be invited to Negotiations before the final adjudication of the Contract. The Negotiations will be performed in the presence of the Independent Probity Assurance Authority established in the BDS ITB 38.4.</p> <p>43.3 Once the Purchaser has determined the Bidder with the Most Advantageous Bid, the Purchaser shall promptly notify the selected Bidder the deadline to initiate Negotiations in accordance with BDS ITB 38.5. Negotiations may include terms and conditions, price or social, environmental, innovative and cybersecurity aspects, provided that the minimum requirements of the bid are not modified.</p> <p>43.4 The Purchaser will first negotiate with the Bidder that has submitted the Most Advantageous Bid. If the result is not satisfactory or an agreement is not reached, the Purchaser will notify the Bidder that the Negotiations concluded without agreement and may then notify the Bidder with the following Most Advantageous Bid on the list, and so on until a satisfactory result is achieved.</p>
<p>44. Purchaser’s Right to Vary Quantities at Time of Award</p>	<p>44.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section VI, “Schedule of Requirements”, provided this does not exceed the percentages specified in the BDS, and without any change in the unit prices or other terms and conditions of the Bid and the bidding document.</p>
<p>45. Notification of Award</p>	<p>45.1 Prior to the expiration of the Bid Validity Period and upon expiry of the Standstill Period, specified in ITB 41.1 or any extension thereof, and upon satisfactorily addressing any complaint that has been filed within the Standstill Period, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification of award (hereinafter and in the Contract Forms called the Letter of Acceptance) shall specify the sum that the Purchaser will pay</p>

	<p>the Supplier in consideration of the execution of the Contract (hereinafter and in the Conditions of Contract and Contract Forms called the Contract Price).</p> <p>45.2 Within ten (10) Business Days after the date of transmission of the Letter of Acceptance, the Purchaser shall publish the Contract Award Notice which shall contain, at a minimum, the following information:</p> <ul style="list-style-type: none"> (a) name and address of the Purchaser; (b) name and reference number of the contract being awarded, and the selection method used; (c) names of all Bidders that submitted Bids, and their Bid prices as read out at Bid opening, and as evaluated; (d) names of all Bidders whose Bids were rejected either as nonresponsive or as not meeting qualification criteria, or were not evaluated, with the reasons therefor; (e) if the final award used Negotiations, if applicable; (f) the name of the successful Bidder, the final total contract price, the contract duration and a summary of its scope; and (g) successful Bidder's Beneficial Ownership Disclosure Form, <i>if specified in the BDS ITB 47.1</i> <p>45.3 The Contract Award Notice shall be published on the Purchaser's website with free access if available, or in at least one newspaper of national circulation in the Purchaser's Country, or in the official gazette. The Purchaser shall also publish the contract award notice in Inter-American Development Bank online.</p> <p>45.4 Until a formal Contract is prepared and executed, the Letter of Acceptance shall constitute a binding Contract.</p>
<p>46. Debriefing by the Purchaser</p>	<p>46.1 On receipt of the Purchaser's Notification of Intention to Award referred to in ITB 42.1, an unsuccessful Bidder has three (3) Business Days to make a written request to the Purchaser for a debriefing on the reasons why its Bid was not selected. The Purchaser shall provide a debriefing to all unsuccessful Bidders whose request is received within this deadline.</p> <p>46.2 Where a request for debriefing is received within the deadline, the Purchaser shall provide a debriefing within five (5) Business Days, unless the Purchaser decides, for justifiable reasons, to provide the debriefing outside this timeframe. In</p>

	<p>that case, the Standstill Period shall automatically be extended until five (5) Business Days after such debriefing is provided. If more than one debriefing is so delayed, the standstill period shall not end earlier than five (5) Business Days after the last debriefing takes place. The Purchaser shall promptly inform, by the quickest means available, all Bidders of the extended Standstill Period.</p> <p>46.3 Where a request for debriefing is received by the Purchaser later than the three (3)-Business Day deadline, the Purchaser should provide the debriefing as soon as practicable, and normally no later than fifteen (15) Business Days from the date of publication of Public Notice of Award of Contract. Requests for debriefing received outside the three (3)-day deadline shall not lead to extension of the Standstill Period.</p> <p>46.4 Debriefing of unsuccessful Bidders may be done in writing or through an information meeting, or both, at the option of the Employer. The Bidders shall bear their own costs of attending such a meeting.</p>
<p>47. Signing of Contract</p>	<p>47.1 Immediately following the Notice of Award, the Employer will send the Contract Agreement to the successful Bidder, and, as specified in the BDS, a request to submit the Beneficial Ownership Disclosure Form in Section IX, Contract Forms providing additional information on its beneficial ownership, if specified in the BDS ITB 47.1. The Beneficial Ownership Disclosure Form shall be submitted within eight (8) Business Days of receipt of this request.</p> <p>47.2 The successful Bidder shall sign, date and return to the Purchaser, the Contract Agreement within twenty-eight (28) days of its receipt.</p>
	<p>47.3 Notwithstanding ITB 47.2 above, in case signing of the Contract Agreement is prevented by any import restrictions attributable to the Purchaser, to the country of the Purchaser, or to the use of the products/Goods, systems or services to be supplied, where such import restrictions arise from trade regulations from a country supplying those products/Goods, systems or services, the Bidder shall not be bound by its Bid, always provided however, that the Bidder can demonstrate to the satisfaction of the Purchaser and of the Bank that signing of the Contact Agreement has not been prevented by any lack of diligence on the part of the Bidder in completing any formalities, including applying for permits, authorizations and</p>

	licenses necessary for the export of the products/Goods, systems or services under the terms of the Contract.
48. Performance Security	48.1 Within twenty-eight (28) days of the receipt of Letter of Acceptance from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the GCC Clause 19, using for that purpose the Performance Security Form included in Section IX, "Contract Forms", or another Form acceptable to the Purchaser. If the Performance Security furnished by the successful Bidder is in the form of a bond, it shall be issued by a bonding or insurance company that has been determined by the successful Bidder to be acceptable to the Purchaser. A foreign financial institution providing a bond shall have a correspondent financial institution located in the Purchaser's Country, unless the Purchaser has agreed in writing that a correspondent financial institution is not required.
	48.2 Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the Purchaser may award the Contract to the Bidder offering the next Most Advantageous Bid.
49. Procurement Related Complaint	49.1 The procedures for making a Procurement-related Complaint are as specified in the BDS.

Section II. Bid Data Sheet (BDS)

The following specific data for the Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. General																																	
ITB 1.1	<p>The reference number P00115 of the Request for Bids (RfB) is: P00115</p> <p>The Purchaser is: Ministry of Health, Welfare and Labor</p> <p>The name of the RfB is: Training providers for a Public Training for Employment (TFE) Program in Suriname – TFE 2026 Agricultural and Services (ICT and Maintenance) Packages.</p>																																
ITB 1.1	<p>The number and identification of lots (contracts) comprising this RfB is:</p> <p>Fourteen (14)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Sector /Subsector</th> <th style="width: 5%;">Occupational Profile</th> <th style="width: 45%;">Description</th> <th style="width: 35%;">Estimated Enrollment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">AGRICULTURE</td> <td></td> <td></td> <td></td> </tr> <tr> <td rowspan="4" style="text-align: center; vertical-align: middle;">Agriculture</td> <td style="text-align: center;">Lot AA1</td> <td>Tractor Operator + Fertilizer/Compost Preparer</td> <td style="text-align: center;">Compost & organic material handling, land preparation, field/safety operations, agriculture planter, tools & equipment maintenance</td> <td style="text-align: center;">125</td> </tr> <tr> <td style="text-align: center;">Lot AA2</td> <td>Irrigation and Plant Protection Assistant</td> <td style="text-align: center;">Services related to irrigation system - Applicator (pesticides), crop protection & preservation. Pest & Disease Management and biological control</td> <td style="text-align: center;">100</td> </tr> <tr> <td style="text-align: center;">Lot AA3</td> <td>Plant Propagation, Care and Post Harvesting Processing Assistant</td> <td style="text-align: center;">Harvest employee, nurse worker, pruning worker, collection and cleaning/sorting, cultivation techniques. Basis hygiene and reading (Dutch) skills</td> <td style="text-align: center;">325</td> </tr> <tr> <td style="text-align: center;">Lot AA4</td> <td>Administration, Data Collection and Quality Control Assistant</td> <td style="text-align: center;">Data collection, entry and control, quality control assistance, field administrative services, harvest registration & use of materials (fertilizer)</td> <td style="text-align: center;">325</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Sub Total</td> <td style="text-align: center;">875</td> </tr> </tbody> </table>				Sector /Subsector	Occupational Profile	Description	Estimated Enrollment	AGRICULTURE				Agriculture	Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	Compost & organic material handling, land preparation, field/safety operations, agriculture planter, tools & equipment maintenance	125	Lot AA2	Irrigation and Plant Protection Assistant	Services related to irrigation system - Applicator (pesticides), crop protection & preservation. Pest & Disease Management and biological control	100	Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	Harvest employee, nurse worker, pruning worker, collection and cleaning/sorting, cultivation techniques. Basis hygiene and reading (Dutch) skills	325	Lot AA4	Administration, Data Collection and Quality Control Assistant	Data collection, entry and control, quality control assistance, field administrative services, harvest registration & use of materials (fertilizer)	325			Sub Total	875
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	Food Processing	Lot AFP5	Agricultural Packaging Worker	Services related to receiving products, production, packaging, labelling, lift operation, capping, all-rounder and working with SOPs	125	
		Lot AFP6	Logistics Support Worker	Procurement of raw materials, production, salesperson/assistant, marketing assistant, administrative and driving services.	100	
		Lot AFP7	Food Processing Worker	All-rounder primary processing, cracker & winnower, post-harvest controller, picker, washer, cutter with HACCP.	125	
					Sub Total	350
	Fisheries	Lot AF8	Fish Processing Worker	Services associated with fish processing activities- filleting, steaming, washing, packaging, labelling, preservation. HACCP basic skills & hygienic skills	75	
					Sub Total	75
					Sub Total for Agriculture	1,300
	SERVICES					
	ICT	Lot SI9	ICT Hardware & Support Technician	Installs, maintains, and troubleshoots computer hardware and provides technical support to end-users.	50	
		Lot SI10	Software Developer	Develops, tests, and maintains software applications and coding solutions tailored to specific organizational or client needs.	25	
		Lot SI11	ICT Data Analyst	Collects, processes, and analyzes data sets, interpreting results to support decision-making within organizations.	100	
					Sub Total	175
	Industrial Maintenance	Lot SM12	Maintenance Mechanic Assistant	Provides basic equipment check, assists with general checks and record keeping, assist technicians, cleaning and assembling of machines, maintenance of mechanical basics, housekeeping.	75	
		Lot SM13	Welder Helper (3G, 5G)	Provision of basis welding services including welding of steel, tack welding, welding rods, cutting and grinding, welding procedures with certification.	75	
		Lot SM14	Heavy Equipment Operator	Operation of heavy equipment such as excavator, bulldozer, crane, dump and haul trucks. Performs general equipment checks and maintenance	25	
					Sub Total	175
					Sub Total for Services	350
			Total	1,650		

Bidders may submit bids for one, several, or all Lots.

ITB 1.3 Electronic – Procurement System	The Purchaser <i>shall not use any</i> electronic-procurement system to manage this RfB.
ITB 2.1	The Borrower is: Government of Suriname Loan amount: 10,000,000.00 USD The name of the Project is: Labor Market Alignment with New Industries
ITB 5.3	The Bank's website (https://www.iadb.org/en/who-we-are/transparency/sanctions-system) provides information on companies and sanctioned persons by the IDB Group for having committed Prohibited Practices, and how to report suspicions of possible Prohibited Practices.
B. Contents of the Bidding Document	
ITB 8.1	For <u>Clarification of Bid purposes</u> only, the Purchaser's address is: Ministry of Health, Welfare and Labor Attention: Mr. Oyeleye Adeniyi - Program Manager Address: Lalla Rookhweg #25 City: Paramaribo Country: Republic of Suriname Country: Republic of Suriname Electronic mail address: peu.lmawni@gmail.com Requests for clarification should be received by the Purchaser no later than: 14 days before the deadline for bid submission.
C. Preparation of Bids	
ITB 11.1	The language of the Bid is: English All correspondence exchange shall be in English language. Language for translation of supporting documents and printed literature that are part of the Offer is English .
ITB 12.1(j)	The Bidder shall submit the following documents in its bid: <ol style="list-style-type: none"> 1. Letter of Bid 2. Price Schedule 3. Bid-Securing Declaration form 4. Authorization letter to sign the letter of bid

	<p>5. Bidder's Eligibility</p> <p>6. Technical Bid (as detailed in section VI. Schedule of Requirements)</p>
ITB 14.1	Alternative Bids <i>shall not be</i> considered.
ITB 15.5	The prices quoted by the Bidder <i>shall not</i> be subject to adjustment during the performance of the Contract.
ITB 15.6	<p>Prices quoted for each lot (contract) shall correspond at least to 100% percent of the items specified for each lot (contract).</p> <p>Prices quoted for each item of a lot shall correspond at least to 100% percent of the quantities specified for this item of a lot.</p>
ITB 15.7	The Incoterms edition is: N/A
ITB 15.8 (b)(i) y (c)(v)	Place of destination: <i>Nation-wide, Republic of Suriname</i>
ITB 15.8 (a)(iii); (b)(ii) y (c)(v)	Final Destination (Project Site): <i>Nation-wide, Republic of Suriname</i>
ITB 16.1	The Bidder <i>is not</i> required to quote in the currency of the Purchaser's Country the portion of the Bid price that corresponds to expenditures incurred in that currency.
ITB 17.4	Period of time the Goods are expected to be functioning (for the purpose of spare parts): <i>N/A</i>
ITB 18.2(a)	Manufacturer's authorization is: <i>N/A</i>
ITB 18.2(b)	After sales service is: <i>N/A</i>
ITB 19.1	The Bid Validity period shall be 126 days counted from the date of Bid submission.
ITB 19.3(a)	The Bid price shall be adjusted by the following factor(s): <i>N/A</i>
ITB 20.1	<p>A <i>Bid Security shall not be</i> required.</p> <p>A Bid Securing Declaration <i>shall be</i> required.</p> <p>If a Bid Security shall be required, the amount and currency of the Bid Security shall be <u>N/A</u></p>
ITB 20.3(d)	Other types of acceptable securities: <i>N/A</i>

ITB 20.9	If the Bidder performs any of the actions prescribed in ITB 20.9(a) or (b), the Borrower will declare the Bidder ineligible to be awarded a contract by the Purchaser for a period of 1 (one) year starting from the bid validity expiration date.
ITB 21.1	In addition to the original of the Bid , the number of copies is: Two (2) hard copies, and One (1) soft copy on a USB stick.
ITB 21.3	The written confirmation of authorization to sign on behalf of the Bidder shall consist of: authorization letter.
D. Submission and Opening of Bids	
ITB 23.1	<p>For <u>Bid submission purposes</u> only, the Purchaser's address is:</p> <p>Ministry of Health, Welfare and Labor Attention: Mr. Oyeleye Adeniyi - Program Manager Program Implementation Unit (PIU) Address: Lalla Rookhweg# 25 City: Paramaribo Country: Republic of Suriname</p> <p>The deadline for Bid submission (and/or withdrawals, substitutions or modifications) is:</p> <p>Date: Friday, June 19, 2026 Time: 15:00 PM SRT</p> <p>Submit all required documents in one envelope.</p> <p>Pre-bid conference either in person or online: Date: Friday, May 22, 2026 from 13:30:00 pm to 14:30 pm SRT. It is not mandatory for bidders to participate in the pre-bid conference. Location: Conference Room at the Ministry of Health, Welfare and Labor at Lalla Rookhweg #25, Paramaribo, Suriname.</p> <p>Interested bidders may also attend the pre-bid conference online. Access to online meeting can be obtained by sending an email to the email address listed below.</p> <p>Bidders <i>shall not</i> have the option of submitting their Bids electronically.</p>
ITB 26.1	The Bid opening (and reading of withdrawals, substitutions or modifications to Bids, if any) shall take place at:

	<p>Ministry of Health, Welfare and Labor Address: Lalla Rookhweg #25 Floor/Room number: Program Implementation Unit (PIU) Office City: Paramaribo Country: Republic of Suriname</p> <p>Date: Friday, June 19, 2026 Time: 15:15 pm SRT</p>
ITB 26.6	The Letter of Bid and Price Schedules shall be initialed by two (2) representatives of the Purchaser conducting Bid opening.
E. Evaluation and Comparison of Bids	
ITB 31.3	The adjustment shall be based on the <i>average</i> price of the item or component as quoted in other substantially responsive Bids. If the price of the item or component cannot be derived from the price of other substantially responsive Bids, the Purchaser shall use its best estimate.
ITB 33.1	<p>The currency that shall be used for Bid evaluation and comparison purposes to convert at the selling exchange rate all Bid prices expressed in various currencies into a single currency is: USD</p> <p>The source of exchange rate shall be: Buying exchange rate at the Central Bank of Suriname</p> <p>The date for the exchange rate shall be: <i>the date of the bid submission deadline, i.e. Friday, June 19, 2026.</i></p>
ITB 34.1	<p>A margin of domestic preference <i>shall not</i> apply.</p> <p>If a margin of preference applies, the application methodology shall be defined in Section III, "Evaluation and Qualification Criteria".</p>
ITB 35.2(a)	<p>Evaluation will be done for <i>Lots (contracts)</i></p> <p>Bids will be evaluated lot by lot. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the Price Schedule shall be assumed to be not included in the Bid, and provided that the Bid is substantially responsive, the average (as specified in the BDS) of the item quoted by substantially responsive Bidders will be added to the Bid price and the equivalent total cost of the Bid so determined will be used for price comparison.</p>

ITB 35.6	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, “Evaluation and Qualification Criteria”:</p> <ul style="list-style-type: none"> (a) Deviation in Delivery schedule: N/A (b) Deviation in payment schedule: N/A (c) the cost of major replacement component, mandatory spare parts, and service: N/A (d) the availability in the Purchaser’s Country of spare parts and after-sales services for the equipment offered in the Bid <u>N/A</u> (e) Life cycle costs: the costs during the life of the Goods or equipment <u>N/A</u> (f) the performance and productivity of the equipment offered; N/A. (g) the evaluation methodology described in Section III “Evaluation and Qualification Criteria.
F. Award of Contract	
ITB 44.1 Increase or Decrease in Quantity	<p>The maximum percentage by which quantities may be increased is: <u>25%</u></p> <p>The maximum percentage by which quantities may be decreased is: <u>25%</u></p>
ITB 47.1 Beneficial Ownership	<p>The successful Bidder shall submit the Beneficial Ownership Disclosure Form.</p>
ITB 49 Procurement related Complaints	<p>The procedures for making a Procurement-related Complaint are detailed in the Procurement Policies for Goods and Works financed by the Inter-American Development Bank GN-2349-15.</p> <p>If a Bidder wishes to make a Procurement-related Complaint, the Bidder should submit its complaint following these procedures, in writing (by the quickest means available, e.g., by e-mail), to:</p> <p><i>Ministry of Health, Welfare and Labor</i> <i>Attention: Mr. Oyeeye Adeniyi - Program Manager</i> <i>Program Implementation Unit (PIU)</i> <i>Address: Lalla Rookhweg #25</i> <i>City: Paramaribo</i> <i>Country: Republic of Suriname</i> Email Address: peu.lmawni@gmail.com.</p>

Section III. Evaluation and Qualification Criteria

This Section contains the criteria that the Purchaser shall use to evaluate a Bid and qualify the Bidders. No other factors, methods or criteria shall be used other than specified in this bidding document.

Section III. Evaluation and Qualification Criteria

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1. Margin of Preference (ITB 34): NOT APPLICABLE

If the Bidding Data Sheet so specifies, the Purchaser will grant a margin of preference to goods manufactured in the Purchaser's Country for the purpose of Bid comparison, in accordance with the procedures outlined in subsequent paragraphs.

For comparison purposes, Bids will be classified in one of three groups, as follows¹:

Group A: Bids exclusively offering Goods of origin in the country of the Borrower if the bidder establishes to the satisfaction of the Borrower and the Bank that (i) labor, raw material, and components from within the country of the Borrower will account for 30 percent or more of the price of the product offered, and (ii) the production facility in which those Goods will be manufactured or assembled has been engaged in manufacturing/assembling such Goods at least since the time of bid submission.

Group B: All other bids offering Goods of origin in the country of the Borrower.

Group C: Bids offering Goods of origin abroad that have been already imported or that will be directly imported.

The Purchaser will first review the Bids to confirm the appropriateness of, and to modify as necessary, the Bid group classification to which Bidders assigned their Bids in preparing their Bid Forms and Price Schedules.

The Bids in each group will then be compared to determine the Bid with the lowest evaluated cost in that group. The lowest evaluated cost Bid from each group shall then be compared with each other and if as a result of this comparison a Bid from Group A or Group B is the lowest, it shall be selected for the award.

If as a result of the preceding comparison, a Bid from Group C is the lowest evaluated cost, all Bids from Group C shall be further compared with the Bid with the lowest evaluated cost from Group A after adding to the evaluated costs of Goods offered in each Bid from Group C, for the purpose of this further comparison only, an amount equal to 15% (fifteen percent) of the respective CIP Bid price for Goods to be imported and already imported Goods. Both prices shall include unconditional discounts and be corrected for arithmetical errors. If the Bid from Group A is the lowest, it shall be selected for award. If not, the lowest evaluated cost from Group C shall be selected.

2. Most Advantageous Bid

The Purchaser will use the criteria and methodologies listed in items 3 and 4 below to determine the Most Advantageous Bid. The Most Advantageous Bid is one that meets the qualification criteria and that is:

- (a) substantially conforms to the bidding document, and

¹ To facilitate this classification by the Purchaser, the Bidder shall complete whichever version of the Price Schedule furnished in the Bidding Document is appropriate provided, however, that the completion of an incorrect version of the Price Schedule by the Bidder shall not result in rejection of its bid, but merely in the Purchaser's reclassification of the bid into its appropriate bid group.

- (b) has the Most Advantageous Bid, or
- (c) the best evaluated Bid considering the combination of price and factors other than price.

3. Evaluation (ITB 35)

3.1 Evaluation Criteria (ITB 35.6)

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB 15, one or more of the following factors as specified in ITB 35.2(g) and **BDS** ITB 35.6, using the following criteria and methodologies.

- (a) Delivery schedule (per Incoterms specified **in the BDS**): **N/A**
- (b) Deviation in payment schedule: **N/A**
- (c) Cost of major replacement components, mandatory spare parts, and service: **N/A**
- (d) Availability in the Purchaser's Country of spare parts and after sales services for equipment offered in the bid: **N/A**
- (e) Life Cycle Costs: **N/A**
- (f) Performance and productivity of the equipment: **N/A**
- (g) Specific additional criteria (ITB 35.6): **Applicable as outlined below.**

EVALUATION AND AWARD METHODOLOGY

1. GENERAL EVALUATION APPROACH

Bids shall be evaluated in accordance with the procedures set out in the Bidding Document and the applicable Inter-American Development Bank procurement requirements for **Non-Consulting Services**.

This procurement is structured as a **multi-lot International Competitive Bidding (ICB) process**. Bidders may submit bids for **one or more Lots**.

Evaluation shall be conducted on a **Lot-by-Lot basis**, subject to the provisions of this Section regarding:

- eligibility;
- responsiveness;
- qualification;
- technical evaluation;
- price evaluation; and

- aggregate capacity assessment for bidders considered for award of more than one Lot.

The Employer reserves the right to award:

- one Lot;
- multiple Lots to the same bidder; or
- all Lots to different bidders,

in accordance with the evaluation results and the award methodology disclosed in the Bidding Document.

2. LOTS SUBJECT TO EVALUATION

The Lots under this procurement are as follows:

Sector /Subsector		Occupational Profile	Description	Estimated Enrollment
AGRICULTURE				
Agriculture	Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	Compost & organic material handling, land preparation, field/safety operations, agriculture planter, tools & equipment maintenance	125
	Lot AA2	Irrigation and Plant Protection Assistant	Services related to irrigation system - Applicator (pesticides), crop protection & preservation. Pest & Disease Management and biological control	100
	Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	Harvest employee, nurse worker, pruning worker, collection and cleaning/sorting, cultivation techniques. Basis hygiene and reading (Dutch) skills	325
	Lot AA4	Administration, Data Collection and Quality Control Assistant	Data collection, entry and control, quality control assistance, field administrative services, harvest registration & use of materials (fertilizer)	325
			Sub Total	875
Food Processing	Lot AFP5	Agricultural Packaging Worker	Services related to receiving products, production, packaging, labelling, lift operation, capping, all-rounder and working with SOPs	125
	Lot AFP6	Logistics Support Worker	Procurement of raw materials, production, salesperson/assistant, marketing assistant, administrative and driving services.	100
	Lot AFP7	Food Processing Worker	All-rounder primary processing, cracker & winnower, post-harvest controller, picker, washer, cutter with HACCP.	125
			Sub Total	350
Fisheries	Lot AF8	Fish Processing Worker	Services associated with fish processing activities- filleting, steaming, washing, packaging, labelling, preservation. HACCP basic skills & hygienic skills	75
			Sub Total	75
			Sub Total for Agriculture	1,300

SERVICES					
ICT	Lot SI9	ICT Hardware & Support Technician	Installs, maintains, and troubleshoots computer hardware and provides technical support to end-users.	50	
	Lot SI10	Software Developer	Develops, tests, and maintains software applications and coding solutions tailored to specific organizational or client needs.	25	
	Lot SI11	ICT Data Analyst	Collects, processes, and analyzes data sets, interpreting results to support decision-making within organizations.	100	
				Sub Total	175
Industrial Maintenance	Lot SM12	Maintenance Mechanic Assistant	Provides basic equipment check, assists with general checks and record keeping, assist technicians, cleaning and assembling of machines, maintenance of mechanical basics, housekeeping.	75	
	Lot SM13	Welder Helper (3G, 5G)	Provision of basis welding services including welding of steel, tack welding, welding rods, cutting and grinding, welding procedures with certification.	75	
	Lot SM14	Heavy Equipment Operator	Operation of heavy equipment such as excavator, bulldozer, crane, dump and haul trucks. Performs general equipment checks and maintenance	25	
				Sub Total	175
				Sub Total for Services	350
			Total	1,650	

Each Lot shall be evaluated independently. A bidder may submit a bid for one, several, or all Lots.

Where a bidder submits bids for multiple Lots, the Employer shall evaluate the bidder separately for each Lot and may also assess the bidder's **aggregate capacity** to perform all Lots for which the bidder is considered for award.

3. STAGE 1 – PRELIMINARY EXAMINATION / RESPONSIVENESS

3.1 Preliminary Examination

At the preliminary examination stage, the Employer shall verify whether the bids submitted meet the following criteria:

No.	Criteria	Pass/Fail
1	Bid submitted in the required form and by the required deadline for Bid Submission as stated in the Data Sheet ITB 23.1.	
2	<p>Bid is properly signed and completed as required: See Annex V: Bidding Forms</p> <ul style="list-style-type: none"> • Letter of Bid should be properly filled in and signed by the authorized representative of the firm • Bidder Information Form properly filled in 	

	<ul style="list-style-type: none"> • Bidder's JVCA Member Information Form properly filled in (if JVCA is applicable) • Price Schedule properly filled in 	
3	Bid includes the required bid securing declaration: See Annex V: Bidding Forms – Bid Securing Declaration should be properly filled in and signed by the authorized representative of the firm	
4	<p>Includes the required documentary evidence of eligibility:</p> <ul style="list-style-type: none"> ✓ Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity, country of registration. ✓ In case of JVCA, Letter of Intent to form JVCA or JVCA agreement, in accordance with ITB 12.2. ✓ In case of state-owned enterprise or institution, in accordance with ITB 5.5 documents establishing: <ul style="list-style-type: none"> • legal and financial autonomy • operation under commercial law • it is not a dependent agency of the Purchaser • and is not in a situation of conflict of interest 	
5	Is substantially complete for the Lot(s) bid	
6	Is otherwise substantially responsive to the administrative requirements of the Bidding Document.	

Bids that are materially incomplete, unsigned, late, or otherwise substantially non-responsive at the preliminary examination stage shall be rejected.

3.2 Eligibility

The Employer shall verify the bidder's eligibility in accordance with the Bidding Document and applicable IDB requirements, including but not limited to:

- legal eligibility to contract;
- absence of applicable ineligibility or sanctions;
- compliance with any conflict of interest provisions;
- submission of required declarations and certifications; and

- eligibility of any subcontractors or consortium/joint venture members, where applicable.

Failure to meet eligibility requirements shall result in rejection of the bid for the affected Lot(s).

4. STAGE 2 – PASS/FAIL QUALIFICATION SCREENING (BY LOT)

4.1 Minimum Qualification Requirements

For each Lot, only bidders meeting the applicable **minimum qualification requirements** shall proceed to detailed technical and price evaluation.

Minimum qualification requirements shall be assessed on a **pass/fail basis** and include

No.	Criteria	Pass/Fail
1	<p>Legal Registration and Good Standing The bidder is duly registered and legally established and is in good standing under the laws of its country of incorporation or operation. Provide company registration documents.</p>	
2	<p>Relevant Institutional Experience</p> <ul style="list-style-type: none"> • At least 3 years' experience in delivery of training / workforce development / TVET / employability programs; and • At least 2 contracts / assignments in the last 5 years involving training delivery in the same sector; or comparable technical / vocational / employability training. 	
3	<p>Operational Delivery Capacity The bidder demonstrates access to suitable training facilities, equipment, tools, platforms, or formal partner facilities relevant to the Lot(s) for which it bids.</p>	
4	<p>Recordkeeping and Reporting Capacity The bidder demonstrates capacity to maintain implementation records and provide required deliverables and reporting in accordance with contract requirements.</p>	

A bidder failing any minimum qualification requirement for a Lot shall be rejected for that Lot and shall not proceed to further evaluation for that Lot.

5. STAGE 3 – DETAILED TECHNICAL EVALUATION (BY LOT)

5.1 Technical Evaluation Method

For each Lot, bids that pass the preliminary examination, eligibility review, and minimum qualification screening shall be subject to a **detailed technical evaluation**.

The technical evaluation shall assess the bidder's demonstrated understanding, methodology, delivery capacity, staffing approach, quality assurance arrangements, and proposed approach to employer engagement and placement support for the relevant Lot.

Technical evaluation shall be conducted using the scoring criteria set out below.

Only bids achieving the minimum technical qualifying score shall proceed to price evaluation for the relevant Lot.

5.2 Recommended Technical Scoring Matrix (100 points)

The technical evaluation for each Lot shall be scored out of **100 points** as follows:

No.	Criterion	Maximum Points
1	Technical Approach and Implementation Methodology	35
2	<p>Staffing and Trainer Deployment Plan</p> <p>Demonstrates availability of appropriately qualified trainers and implementation personnel relevant to the Lot(s) for which it bids.</p> <p>Staffing (30):</p> <ul style="list-style-type: none"> • Project Coordinator (Overall Coordination including Internship with employers) • Trainers (List all Trainers for each Lot) • Employability and Employers' Engagement Focal Point • Financial and Administrative Focal Point <p>Deployment Plan (10)</p>	40
3	Employer Engagement, Practical Exposure, and Placement Support Approach	15

	<ul style="list-style-type: none"> • Plan that demonstrates how identification and engagement of prospective employers will be conducted; (10) • The strategy for placement actions for graduates throughout the applicable post-training follow-up period or until the end of the contract period, whichever occurs first; (5). 	
4	Participant Recruitment Strategy Plan for participant attraction/outreach, promotion, recruitment, screening, and enrollment in coordination with the PEU.	10
Total		100

Minimum Technical Qualifying Score

A bid must achieve a minimum technical score of **70 points out of 100** for the relevant Lot in order to proceed to price evaluation.

6. STAGE 4 – PRICE EVALUATION (BY LOT)

6.1 Price Evaluation

For each Lot, only bids that:

- pass the preliminary examination;
- meet eligibility requirements;
- pass the minimum qualification screening; and
- achieve the minimum technical qualifying score

shall proceed to price evaluation. Price evaluation shall be conducted for each Lot separately.

The evaluated price shall be determined in accordance with the Bidding Document and may include correction of arithmetic errors and any other adjustments expressly provided for in the Bidding Document.

Unless otherwise expressly stated in the Bidding Document, the bidder with the **lowest evaluated price among technically qualified and substantially responsive bids** for the relevant Lot shall be ranked first for that Lot.

7. RECOMMENDED AWARD METHOD – QUALITY/PRICE BALANCE

- **Pass/fail preliminary examination**
- **Pass/fail qualification requirements**
- **Technical scored threshold**
- **Then award to lowest evaluated price among technically qualified bids**

Technical = **minimum threshold only** (70/100)

Price = **lowest evaluated price selected among technically qualified bids**

8. STAGE 5 – LOT RANKING AND PROPOSED AWARD

8.1 Lot Ranking

For each Lot, bids meeting all prior evaluation requirements shall be ranked in ascending order of **evaluated price**, with the lowest evaluated price ranked first.

The bidder ranked first for a Lot shall be the bidder that:

- is eligible;
- is substantially responsive;
- meets the minimum qualification requirements;
- achieves the minimum technical qualifying score; and
- offers the lowest evaluated price for that Lot.

9. MULTIPLE-LOT AWARD AND AGGREGATE CAPACITY ASSESSMENT

9.1 Aggregate Capacity Review

Where a bidder is ranked first for more than one Lot, the Employer shall assess the bidder's **aggregate capacity** to perform all Lots for which it is under consideration for award.

The aggregate capacity assessment may include, as applicable:

- managerial and coordination capacity;
- availability of trainers and key personnel across all affected Lots;
- access to sufficient facilities, equipment, tools, and practical training resources;
- implementation scheduling and resource allocation;
- geographic delivery capacity;

- employer engagement and placement support capacity across multiple Lots;
- administrative and recordkeeping capacity; and
- financial capacity, where applicable.

Where the Employer determines that the bidder does not have sufficient aggregate capacity to perform all Lots for which it is otherwise eligible for award, the Employer may:

- limit the number of Lots awarded to that bidder; and/or
- award the remaining Lot(s) to the next ranked responsive and technically qualified bidder(s),

in accordance with the pre-disclosed award methodology in the Bidding Document.

9.2 Applicable Practical Rule

If a bidder is ranked first for multiple Lots, the Employer shall assess whether the bidder has sufficient aggregate capacity to perform all such Lots concurrently.

If the Employer determines that the bidder does not have sufficient aggregate capacity for all such Lots, the Employer may award to that bidder the combination of Lots that, in the Employer's judgment and in accordance with the disclosed criteria, best preserves:

- implementation feasibility;
- delivery quality;
- timely completion; and
- value for money,

and the remaining Lot(s) shall be awarded to the next ranked responsive and technically qualified bidder(s) for those Lot(s), subject to the same review.

Section IV. Eligible Countries

Eligibility for the Provision of Goods, Works and Services in Bank-Financed Procurement

[Note: In this document, references to Bank include both, the IDB, IDB Lab, as well as any fund administered by the Bank.

Next, two options of paragraph number 1 are shown, for the User to choose the one that is appropriate, according to the source of financing. This source may be the Inter-American Development Bank (IDB), the IDB Lab or, occasionally, contracts can be financed by funds administered by the Bank that could include different criteria for eligibility to a particular group of member countries. When the last option is selected, the eligibility criteria should be mentioned therein:

1) List of Member Countries and Territories when the Inter-American Development Bank is financing:

Argentina, Austria, Bahamas, Barbados, Belgium, Belize, Bolivia, Brazil, Canada, Colombia, Costa Rica, Chile, Croatia, Denmark, Dominican Republic, Ecuador, El Salvador, Finland, France, Germany, Guatemala, Guyana, Haiti, Honduras, Israel, Italy, Jamaica, Japan, Mexico, Netherlands, Nicaragua, Norway, Panama, Paraguay, People's Republic of China, Peru, Portugal, Republic of Korea, Slovenia, Spain, Suriname, Sweden, Switzerland, Trinidad & Tobago, United Kingdom, United States, Uruguay and Venezuela.

Eligible Territories

(a) Guadeloupe, French Guiana, Martinique, Reunion – as Departments of France

(b) U.S. Virgin Islands, Puerto Rico, Guam – as Territories of the USA

(c) Aruba – as a constituent country of the Kingdom of the Netherlands; and Bonaire, Curacao, Saint Marten, Saba, St Eustatius – as Departments of the Kingdom of the Netherlands

(d) Hong Kong – as a Special Administrative Region of the People's Republic of China

1) List of Countries in accordance with Administered Funds Agreement

(Include the list of countries)]

2) Nationality and origin of Goods and Services Criteria

The following criteria shall be used to determine a) nationality of eligible firms and individuals to bid or participate in contracts financed by the Bank, and b) the country of origin of goods and services:

(A) Nationality

- (a) **An individual** is a national of a member country of the Bank if he or she meets either of the following requirements:
 - (i) is a citizen of a member country; or
 - (ii) has established his/her domicile in a member country as a *bona fide* resident and is legally entitled to work in the country of domicile.
- (b) **A firm is considered to have the nationality of a member country if it meets the two following requirements:**
 - (i) is legally constituted or incorporated under the laws of a member country of the Bank; and
 - (ii) more than fifty percent (50%) of the firm's capital is owned by individuals or firms from member countries of the Bank.

All members of a JVCA and all subcontractors must meet the nationality criteria set forth above.

(B) Origin of Goods

Goods have their origin in a member country of the Bank if they have been mined, grown, harvested, or produced in a member country of the Bank. A good has been produced when through manufacture, processing or assembly another commercially recognized article results that differs substantially in its basic characteristics, function or purpose of utility from its parts or components.

For a good consisting of several individual components that need to be interconnected (either by the supplier, the Employer or by a third party) to make the good operative and regardless of the complexity of the interconnection, the Bank considers that such good is eligible for financing if the assembly of the components took place in a member country, regardless of the origin of the components. When the good is a set of several individual goods that are normally packaged and sold commercially as a single unit, the good is considered to originate in the country where the set was packaged and shipped to the Employer.

For purpose of origin, goods labeled made in the European Union shall be eligible without the need to identify the corresponding specific country of the European Union.

The origin of materials, parts or components of the goods or the nationality of the firm that produces, assembles, distributes, or sells the goods, does not determine the origin of the goods.

(C) Origin of Services

The country of origin of services is that of the individual or firm providing the services as determined under the nationality criteria set forth above. These criteria apply to services ancillary to the supply of goods (such as transportation, insurance, erection, assembly etc.), to construction services and to consulting services.

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Letter of Bid

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE DOCUMENT

The Bidder must prepare this Letter of Bid on stationery with its letterhead clearly showing the Bidder's complete name and business address.

Note: All italicized text is to help Bidders in preparing this form.

Date of this Bid submission: *[insert date (as day, month and year) of Bid submission]*

RfB No.: *[insert number of this bidding process]*

Request for Bids No.: *[insert number identification]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of Purchaser]*

- (a) **No reservations:** We have examined and have no reservations to the bidding document, including Addenda issued in accordance with ITB 9.
- (b) **Eligibility:** We including all subcontractors required to perform any part of the contract, meet the eligibility requirements and have no conflict of interest in accordance with ITB 5; and in case of detecting that any of the named parties are in any conflict of interest, we will notify this circumstance in writing to the Employer, either during the selection process, the negotiations, or the execution of the Contract. .
- (c) **Bid/Proposal Securing Declaration:** We have not been suspended nor declared ineligible by the Purchaser based on execution of a Bid/Proposal Securing Declaration in the Purchaser's Country in accordance with ITB 5.6.
- (d) **Conformity:** We offer to supply in conformity with the bidding document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods: *[insert a brief description of the Goods and Related Services]*.
- (e) **Bid Price:** The total price of our Bid, excluding any discounts offered in item (f) below is: *[insert one of the options below as appropriate]*.

Option 1, in case of one lot: Total price is: *[insert the total price of the Bid in words and figures, indicating the various amounts and the respective currencies]*;

Or

Option 2, in case of multiple lots: (a) Total price of each lot *[insert the total price of each lot in words and figures, indicating the various amounts and the respective currencies]*; and (b) Total price of all lots (sum of all lots) *[insert the total price of all lots in words and figures, indicating the various amounts and the respective currencies]*;

- (f) **Discounts:** The discounts offered and the methodology for their application are:
- (i) The discounts offered are: *[specify in detail each discount offered]*;
 - (ii) The exact method of calculations to determine the net price after application of discounts is shown below: *[specify in detail the method that shall be used to apply the discounts]*.
- (g) **Bid Validity Period:** Our Bid shall be valid for the period specified **in the BDS ITB 19.1** (as amended if applicable) from the date fixed for the Bid submission deadline specified **in the BDS ITB 23.1** (as amended if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (h) **Performance Security:** If our Bid is accepted, we commit to obtain a Performance Security in accordance with the bidding document.
- (i) **One Bid Per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other Bid(s) as a JVCA member, and meet the requirements of ITB 5.3, other than alternative Bids submitted in accordance with ITB 14.
- (j) **Suspension and Debarment:** We (including directors, officers, principal shareholders, proposed staff members and agents), as well as subcontractors, suppliers, consultants, manufacturers or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to a temporary suspension imposed by the IDB pursuant to an agreement for mutually recognition of imposed sanctions signed by the IDB and other development banks.
- Further, we are not ineligible under the Purchaser's country laws or official regulations or pursuant to a decision of the United Nations Security Council.
- (k) **State-Owned Enterprise or Institution:** *[select the appropriate option and delete the other] [We are not a state-owned enterprise or institution]/[We are a state-owned enterprise or institution but meet the requirements of ITB 5.5]*, and (iv) not have a conflict of interest as defined in BDS 5.2 ..
- (l) **Binding Contract:** We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (m) **Commissions, Gratuities and Fees:** We have paid, or shall pay the following commissions, gratuities, or fees with respect to the bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*.

Name of Recipient	Address	Purpose of the commission or gratuity	Amount

[If none has been paid or is to be paid, indicate none]

- (n) **Not Bound to Accept:** We understand that the Purchaser is not bound to accept the Most Advantageous Bid or any other Bid that you may receive.
- (o) **Best and Final Offer or Negotiations:** We understand that if the Purchaser uses the Best and Final Offer method (which may be in the presence of an Independent Probity Assurance Authority agreed with the Bank) in the evaluation of Bids or uses Negotiations (which must be in the presence of an Independent Probity Assurance Authority agreed with the Bank), if applicable, hired by the Purchaser to observe and report on this process.
- (p) **Prohibited Practices:** We, and our Subcontractors or suppliers for any component of the contract (including, in all cases, their respective directors, officers, principal shareholders, proposed key personnel and agents) have read and understand the Bank's definitions of Prohibited Practices and the sanctions applicable to the commission thereof contained in this document and undertake to observe the relevant regulations thereon. We further undertake that in the selection process (and, if awarded, in the execution) of the contract, we will comply with the laws against fraud and corruption, including bribery, applicable in the Employer's country.

In addition, we, and our Subcontractors or suppliers for any component of the contract (including, in all cases, their respective directors, officers, principal shareholders, proposed key personnel and agents) acknowledge that failure to comply with any of these representations constitutes grounds for the imposition by the Bank of one or more of the measures described in ITB 3.1.

Our company, its parent, affiliates or subsidiaries, Subcontractors or suppliers for any part of the contract (including, in all cases, directors, officers, principal shareholders, proposed key personnel and agents):

- (i) We have not been declared ineligible by the Bank, or by any other International Financial Institution (IFI) with which the Bank has entered into an agreement for the reciprocal recognition of sanctions, to be awarded contracts financed by any of them; and
- (ii) We have not engaged in any Prohibited Practices and have taken the necessary measures to ensure that no person acting for us or on our behalf engages in Prohibited Practices.

® **Prohibited Activities:** We declare that our suppliers, subcontractors, subconsultants, service providers, and concessionaires involved in this proposal shall not knowingly engage, directly or indirectly through Financial Intermediaries, in the production, trade, or use of the products, substances or the activities listed in Annex I of the IDB Environmental and Social Policy Framework⁸.

(s) **Beneficial Ownership Disclosure Form:** We understand that in the event that our bid is accepted we will be providing the required information on the Beneficial Ownership Disclosure Form, *if specified in the BDS ITB 47.1*. We express our authorization for the Borrower to publish the Beneficial Ownership Disclosure Form as part of the Contract Award Notification.

(t) **Statement of Commitment:** We declare our commitment to practice environmental, social, health and safety (ESHS) responsibility and comply with the Bank's Environmental and Social Policy Framework¹⁰ which includes general and specific provisions regarding human rights, energy, and the environment, worker safety, labor, ethics, management practices and other issues, not only with respect to our firm, which extends to the key suppliers of the products and services of our products and activities.

Name of the Bidder: **[insert complete name of person signing the Bid]*

Name of the person duly authorized to sign the Bid on behalf of the Bidder: *** [insert complete name of person duly authorized to sign the Bid]*

Title of the person signing the Bid: *[insert complete title of the person signing the Bid]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed: *[insert date of signing] day of [insert month], [insert year]*

* In the case of the Bid submitted by JVCA specify the name of the JVCA as Bidder

** Person signing the Bid shall have the power of attorney given by the Bidder to be attached with the Bid.

⁸ Environmental and Social Policy Framework GN-2965-23: (<https://www.iadb.org/en/who-we-are/topics/environmental-and-social-solutions/environmental-and-social-policy-framework>).

BIDDER INFORMATION FORM

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid submission]*

RfB No.: *[insert number of RfB process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Bidder's Name <i>[insert Bidder's legal name]</i>
2. In case of JVCA, legal name of each member: <i>[insert legal name of each member in JVCA]</i>
3. Bidder's actual or intended country of registration: <i>[insert actual or intended country of registration]</i>
4. Bidder's year of registration: <i>[insert Bidder's year of registration]</i>
5. Bidder's Address in country of registration: <i>[insert Bidder's legal address in country of registration]</i>
6. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> E-mail Address: <i>[insert Authorized Representative's e-mail address]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITB 5.1. <input type="checkbox"/> In case of JVCA, Letter of Intent to form JVCA or JVCA agreement, in accordance with ITB 12.2. <input type="checkbox"/> In case of state-owned enterprise or institution, in accordance with ITB 5.5 documents establishing: <ul style="list-style-type: none"> • legal and financial autonomy • operation under commercial law • it is not a dependent agency of the Purchaser • and is not in a situation of conflict of interest as described in IAO 4.2 • .
8. Included are the organizational chart, a list of Board of Directors.

BIDDER'S JVCA MEMBERS INFORMATION FORM

[The Bidder shall fill in this Form in accordance with the instructions indicated below. The following table shall be filled in for the Bidder and for each member of a Joint Venture].

Date: *[insert date (as day, month and year) of Bid submission]*

RfB No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Bidder's Name: <i>[insert Bidder's legal name]</i>
2. Bidder's JVCA Member's name: <i>[insert JVCA's Member legal name]</i>
3. Bidder's JVCA Member's country of registration: <i>[insert JVCA's Member country of registration]</i>
4. Bidder's JVCA Member's year of registration: <i>[insert JVCA's Member year of registration]</i>
5. Bidder's JVCA Member's legal address in country of registration: <i>[insert JVCA's Member legal address in country of registration]</i>
6. Bidder's JVCA Member's authorized representative information Name: <i>[insert name of JVCA's Member authorized representative]</i> Address: <i>[insert address of JVCA's Member authorized representative]</i> E-mail Address: <i>[insert e-mail address of JVCA's Member authorized representative]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITB 5.1. <input type="checkbox"/> In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, they are not dependent agencies of the Purchaser, in accordance with ITB 5.5, and is not in a situation of conflict of interest as described in IAO 5.2.
8. Included are the organizational chart, a list of Board of Directors.

PRICE SCHEDULE FORMS

*[The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

Price Schedule – Non Consulting Services
(Same as Annex 4 of TOR)

4.1 Price Schedule by Lot
Agriculture

Lot No.	Lot Title	Bidder's Lump-Sum Price (USD)
Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	
Lot AA2	Irrigation and Plant Protection Assistant	
Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	
Lot AA4	Administration, Data Collection and Quality Control Assistant	
Lot AFP5	Agricultural Packaging Worker	
Lot AFP6	Logistics Support Worker	
Lot AFP7	Food Processing Worker	
Lot AF8	Fish Processing Worker	

Services

Lot No.	Lot Title	Bidder's Lump-Sum Price (USD)
Lot SI9	ICT Hardware & Support Technician	
Lot SI10	Software Developer	
Lot SI11	ICT Data Analyst	
Lot SM12	Maintenance Mechanic Assistant	
Lot SM13	Welder Helper (3G, 5G)	
Lot SM14	Heavy Equipment Operator	

4.2 Optional Price Breakdown by Lot (Recommended for Evaluation and Contract Administration)

For each Lot bid, the bidder shall provide the following indicative breakdown. This breakdown is for transparency, reasonableness review, and contract administration purposes and shall not alter the bidder's obligation to deliver the full Lot on a lump-sum basis.

Lot # [insert] – Indicative Price Breakdown

Cost Component	Amount (USD)
Inception and Mobilization Package: Workplan, participant outreach/attribution/promotion and enrollment activities	[insert]
Course Readiness Package(s): Curricula Update and Trainers Readiness	[insert]
Training Execution A: Participant Management / Assessment / Completion Activities	[insert]
Training Execution B: Employer Engagement / Practical Exposure / Placement Support	[insert]
Reporting / Documentation / Close-Out	[insert]
Training Materials / Consumables / PPE / Equipment/ Lab or Practical Inputs	[insert]
Overall Coordination	[insert]
Total Lump-Sum Price for Lot	[insert]

4.3 Pricing Clarifications

1. The bidder's price for each Lot shall be deemed to include all costs necessary for complete performance of the services under that Lot, including all staffing, trainer inputs, facilities, equipment, materials, consumables, administrative costs, employer engagement activities, placement support activities, reporting, and all other ordinary delivery costs.
2. No separate payment shall be made for activities that are integral to the services but not separately priced in the breakdown.
3. The PEU reserves the right to verify the reasonableness of the pricing and to seek clarifications in accordance with the Bidding Document, provided that no clarification may materially alter the substance of the bid or the bidder's competitive position.

BID SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated in brackets]

Date: *[date (as day, month and year)]*

RfB No.: *[number of RfB process]*

Alternative No.: *[insert identification number if this is an Alternative Bid]*

To: *[complete name of Purchaser]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding or submitting bids in any contract with the Purchaser for the period of time of **one (1) year** starting on the bid validity expiration date, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (1) have withdrawn our Bid prior to the expiry date of the Bid Validity specified in the Letter of Bid or any extended date provided by us; or
- (2) have not accepted the correction of arithmetical errors in accordance with the Instructions to Bidders (hereinafter the ITB) of the bidding document; or
- (3) having been notified of the acceptance of our Bid by the Purchaser prior to the expiry date of the Bid Validity in the Letter of Bid or any extended date provided by us, (i) fail or refuse to execute the Contract Agreement, or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

We understand that if we are a Joint Venture, Consortium or Association (JVCA), the Bid Securing Declaration must be in the name of the JVCA that submits the Bid. If the JVCA has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future members as named in the Letter of Intent mentioned in ITB 12.2.

Name of the Bidder _____

Name of the person duly authorized to sign the Bid on behalf of the Bidder _____

Title of the person signing the Bid _____

Signature of the person named above _____

Dated on *[insert day]*, *[insert month]*, *[insert year]* _____

PART 2. Supply Requirements

Section VI. Schedule of Requirements

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Technical Bid

1. **Draft workplan**
2. **Institutional profile** demonstrating bidder's experience as stated in the "requirements" section of this document. Course portfolios, Case studies, description or summary of past training programs, and Demonstrated access to: relevant training facilities/equipment **or** formal partner facilities / subcontracted facilities
3. **Detailed description of the proposed training program** for one or more of the 14 occupations set in the Terms of Reference
 - a. Description of the offered training content (job skills, employability skills such as CV and job interviewing skills and job safety skill were applicable)
 - b. Duration and estimated timeline for the training
 - c. Methodology of training
 - d. Efforts made to validate the course content and graduate profile with local private sector companies
 - e. For courses that require specific tools and technology (e.g., ICT or call center training), firms must show evidence that they have access to relevant tools and resources.
 - f. Profile of participants (educational level, experience, language and other requirements)
 - g. Description of measures to ensure high completion rate and Expected Outcome
 - h. Number of Instructors and other key staff; their qualifications and prior experiences. CVs to be included.

MASTER TERMS OF REFERENCE / SERVICE REQUIREMENTS

Provision of Training for Employment (TFE) Services for Jobseekers in Suriname – TFE 2026 Edition

Program: SU-L1061 – Labor Market Alignment with New Industries

Procurement Method: International Competitive Bidding (ICB)

Procurement Category: Non-Consulting Services (NCS)

Procurement Number: P00115

1. BACKGROUND

The Government of the Republic of Suriname, through the Ministry of Health, Welfare, and Labor (the “Executing Agency”), is implementing the **Labor Market Alignment with New Industries Program (SU-L1061)** with financing from the **Inter-American Development Bank (IDB)**.

As part of the Program, the Executing Agency will implement the **Training for Employment (TFE) 2026 Edition**, aimed at improving the employability of jobseekers by providing market-relevant, practical, and employment-oriented training linked to priority sectors of the labor market.

The TFE 2026 Edition is intended to support participants through the full training cycle, from mobilization and enrollment through training completion and structured transition-to-employment support, in coordination with the Program Executing Unit (PEU) and in alignment with the Program’s monitoring and evaluation framework.

2. PURPOSE OF THIS MASTER TERMS OF REFERENCE / SERVICE REQUIREMENTS

This Master Terms of Reference / Service Requirements (“Master TOR”) sets out the common requirements applicable to the procurement and delivery of **Training for Employment (TFE) services** under the TFE 2026 Edition.

This Master TOR applies to all Lots under the procurement and shall be read together with the applicable:

- Bidding Document;
- Lot-Specific Annexes;
- Contract Form and Conditions of Contract; and

- any PEU-issued implementation instructions, templates, and reporting formats issued in accordance with the Contract.

This Master TOR establishes the overall objectives, scope, implementation principles, deliverables, reporting requirements, and contract administration framework applicable to the selected provider(s).

3. NATURE OF THE SERVICES AND PROCUREMENT CLASSIFICATION

The principal purpose of the assignment is the **delivery of structured Training for Employment (TFE) services and associated implementation outputs**, including:

- participant outreach and enrollment support;
- training execution/delivery;
- practical exposure and workplace-based learning arrangements, where applicable;
- employer engagement;
- best-efforts labor intermediation and placement support; and
- maintenance of implementation records and submission of required deliverables and supporting documentation.

The services are therefore not primarily advisory in nature and do not constitute a consulting assignment.

The procurement shall be conducted through **International Competitive Bidding (ICB)** under the applicable IDB procurement arrangements for **Non-Consulting Services**.

4. PROCUREMENT AND LOTTING APPROACH

The TFE 2026 Edition shall be procured through **one International Competitive Bidding (ICB) process** under the applicable Inter-American Development Bank procurement arrangements for **Non-Consulting Services**, structured as a **multi-lot procurement**.

Each package represents a logically grouped cluster of related occupational training services. This Master TOR shall apply to all packages and Lots and shall be supplemented by **Lot-Specific Annexes** defining the occupational profiles, enrollment assumptions, technical requirements, delivery arrangements, results verification requirements, and pricing structure applicable to each Package.

Unless otherwise expressly stated in the Bidding Document:

- bidders may submit bids for **one or more Lots**;
- bids shall be evaluated **on a Lot-by-Lot basis**;

- a bidder may be awarded **one or more Lots**, subject to the Employer's determination that the bidder has sufficient **aggregate capacity** to perform all Lots proposed for award; and
- where a bidder is otherwise eligible for award of multiple Lots but is determined not to have sufficient aggregate capacity to perform all such Lots concurrently or within the required implementation period, the Employer may limit the number of Lots awarded in accordance with the pre-disclosed evaluation and award methodology set out in the Bidding Document.

The Bidding Document shall clearly define the bidding, evaluation, qualification, award, and contract administration methodology applicable to multi-lot ICB, including:

- the lot-by-lot evaluation methodology;
- the treatment of bidders submitting for multiple Lots;
- any aggregate capacity assessment;
- any limitations on the number of Lots that may be awarded to one bidder; and
- the treatment of shared resources proposed across multiple Lots.

5. OBJECTIVE OF THE ASSIGNMENT

The objective of this assignment is to engage qualified training provider(s) to deliver **market-responsive, practical, and employment-oriented Training for Employment (TFE) services** for jobseekers in Suriname under the TFE 2026 Edition.

The selected provider(s) shall be responsible, for the Lot(s) awarded, for the **complete TFE delivery cycle**, including:

1. course readiness and implementation planning;
2. course adaptation and updating to ensure relevance to labor market needs and participant profile;
3. trainer readiness and deployment;
4. outreach, recruitment, screening, and enrollment of participants in coordination with the PEU;
5. delivery of technical and employability training;
6. participant attendance monitoring, retention support, assessment, and completion management;

7. employer engagement, practical exposure, internships and/or workplace-based learning arrangements, where applicable;
8. **best-efforts labor intermediation, placement support, and transition-to-employment activities for graduates;** and
9. maintenance of complete, accurate, and verifiable records for contract administration, fiduciary review, and results verification.

All training under the TFE 2026 Edition shall follow a **competency-based and employment-oriented approach**, emphasizing practical skills, workplace readiness, and alignment with entry-level occupational requirements.

6. TRAINING AREAS AND LOT STRUCTURE COVERED UNDER THIS MASTER TOR

As part of the TFE courses rollout scheduled for 2026, this sets shall focus on fourteen (14) entry-level positions across two (2) priority sectors of the program SU-L1061 covering multiple subsectors within (a) Agriculture and (b) Services with focuses on Information, Communications and Technology (ICT) and Industrial Maintenance. These training opportunities should be available for participants in all districts of Suriname, ensuring that access to skills development opportunities are not limited to Paramaribo.

However, this Master TOR covers only the following occupational areas.

6.1 Package 1: Agriculture

Sub Sector: Agriculture

Lot AA1: Tractor Operator + Fertilizer/Compost Preparer

Lot AA2: Irrigation and Plant Protection Assistant

Lot AA3: Plant Propagation, Care and Post Harvesting Processing Assistant

Lot AA4: Administration, Data Collection and Quality Control Assistant

Sub Sector: Food Processing

Lot AFP5: Agricultural Packaging Worker

Lot AFP6: Logistics Support Worker

Lot AFP7: Food Processing Worker

Sub Sector: Fisheries

Lot AF8: Fish Processing Worker

6.2: Package 2 – Services

Sub Sector: Information, Communication, and Information (ICT)

Lot SI9: ICT Hardware & Support Technician

Lot SI10: Software Developer

Lot SI11: ICT Data Analyst

Sub Sector: Industrial Maintenance and Mechanical and Technical Operations

Lot SM12: Maintenance Mechanic Assistant

Lot SM13: Welder Helper (3G, 5G)

Lot SM14: Heavy Equipment Operator

For avoidance of doubt, the following are **not included** under this Master TOR and are excluded from this procurement:

- tourism and hospitality-related training including Customer Experience Officer services;
- warehousing / warehouse employee training;
- Technician in Heating, Ventilation and Air Conditioning (HVAC) ;
- security officer / safety-related guard training; and
- institutional strengthening or direct support to public training institutions unless expressly procured separately.

The specific occupational profiles, cohort assumptions, participant targets, geographic coverage, duration, and technical requirements applicable to each Lot shall be defined in the corresponding **Lot-Specific Annexes I**.

7. GENERAL SCOPE OF SERVICES

The selected provider shall perform, as applicable to the Lot(s) awarded, all services required to implement the relevant TFE training program(s) from mobilization through training completion and post-training transition support.

Where a provider is awarded more than one Lot, the provider shall ensure that implementation arrangements, staffing, facilities, equipment, reporting, and supporting records remain sufficiently organized and documented to permit clear identification,

management, and verification **by Lot and by cohort. Each cohort is estimated as 25 trainees.**

The services shall include, at minimum, the following components.

8. COURSE READINESS AND MOBILIZATION

Before commencing training for each course/cohort, the provider shall prepare and submit a **Course Readiness Package** acceptable to the PEU.

The Course Readiness Package shall include, as applicable:

- final course outline / curriculum;
- implementation schedule and training calendar;
- trainer deployment plan;
- training venue(s) and/or platform readiness confirmation;
- equipment, tools, and materials readiness;
- participant outreach and intake plan;
- any proposed practical exposure, internship, or workplace-based learning arrangements identified at that stage; and
- any additional Lot-specific readiness requirements.

Training shall not commence until the applicable readiness requirements have been met to the satisfaction of the PEU.

9. OUTREACH, PROMOTION, RECRUITMENT, SCREENING, AND ENROLLMENT

The provider shall be fully responsible for participant attraction/outreach, promotion, recruitment, screening, and enrollment in coordination with the PEU.

The PEU shall determine or confirm, as applicable:

- target group eligibility;
- participant selection criteria;
- any priority participant categories;
- geographic or demographic targeting; and
- any applicable cohort size parameters.

The provider shall:

- support participant mobilization and outreach;
- design appropriate contents and media outputs for promotion of training;
- Conduct screening and intake in accordance with PEU instructions;
- maintain complete and accurate enrollment records;
- ensure that only eligible participants are enrolled; and
- promptly notify the PEU of any intake, attendance, or enrollment issues that may affect implementation.

10. TRAINING DELIVERY

The provider shall deliver the required training services in accordance with the approved:

- course content;
- participant profile;
- duration;
- modality;
- location(s);
- cohort plan; and
- expected outputs and results.

Training may be delivered:

- in person;
- online; or
- in a blended format,

as appropriate to the nature of the occupational area and subject to PEU approval.

Regardless of modality, the provider shall ensure that the proposed delivery approach is suitable for:

- the course objectives;
- participant accessibility;

- required practical components;
- the expected labor market outcomes; and
- the means of verification required under the Contract.

All training shall be delivered using a **competency-based and employment-oriented approach**, with emphasis on:

- practical and demonstrable skills;
- workplace readiness;
- employability competencies;
- safe and inclusive delivery; and
- alignment with realistic entry-level labor market requirements.

11. TRAINER DEPLOYMENT AND QUALITY OF DELIVERY

The provider shall ensure that all trainers and instructional personnel assigned to the Lot(s):

- possess the required technical competence;
- have relevant training and/or practical industry experience;
- are available for the required implementation period; and
- are suitable for the target participant group.

The provider shall ensure continuity and consistency in training delivery.

If any trainer or key instructional personnel becomes unavailable, unsuitable, or performs unsatisfactorily, the provider shall promptly propose a suitable replacement, subject to PEU approval where required.

12. GENDER ACTION PLAN (GAP) ADOPTION AND INCLUSION REQUIREMENTS

The provider shall implement the services in a manner consistent with the Project's inclusion and retention objectives and the applicable **Gender Action Plan (GAP)**.

In addition to the specific monitoring and reporting arrangements established by the PEU, the provider shall:

- review and understand the relevant GAP provisions applicable to TFE implementation;

- ensure that course delivery, participant support, and implementation practices are aligned with the Project's gender and inclusion objectives;
- cooperate with the PEU in the application of any gender-responsive outreach, participation, retention, and support measures;
- develop and implement a robust inclusion plan;
- maintain sex-disaggregated participant records and any other required inclusion-related implementation data; and
- support reporting and verification of gender-related and inclusion-related indicators in the PEU-approved format.

The provider shall also ensure that implementation is aligned with the Project's broader monitoring and evaluation arrangements and indicator definitions, as communicated by the PEU.

13. EMPLOYER ENGAGEMENT, PRACTICAL EXPOSURE, AND WORKPLACE-BASED LEARNING

Where relevant to the occupational area(s) under the Lot, the provider shall support structured employer engagement and practical exposure activities, including, as applicable:

- employer outreach and engagement;
- alignment of training with entry-level occupational requirements;
- guest speakers, demonstrations, or workplace orientation;
- site visits;
- practical exposure opportunities;
- internships; and/or
- other workplace-based learning arrangements.

Where such activities are required, the provider shall ensure that all employer-facing arrangements are:

- properly coordinated;
- appropriate to the occupational area;
- safely managed and supervised; and
- documented in accordance with PEU requirements.

Providers shall not represent internships or practical exposure arrangements as equivalent to employment unless expressly recognized as such under the Program's approved monitoring and evaluation definitions.

14. LABOR INTERMEDIATION AND PLACEMENT SUPPORT

The provider shall carry out, as applicable to the Lot(s) awarded, structured employer engagement, labor intermediation, and graduate placement support activities as an **integral part of the services**.

Such activities shall include, as relevant:

- identification and engagement of prospective employers;
- alignment of training delivery with entry-level occupational requirements;
- support to CV preparation and job search readiness;
- interview preparation and employability coaching;
- matching of graduates to vacancies or employer opportunities;
- referrals of graduates to employers;
- coordination of practical exposure or transition opportunities, where relevant;
- follow-up with employers and graduates during the post-training transition period;
and
- documentation of all placement support actions undertaken.

Providers shall **not** be required to guarantee employment outcomes. However, providers shall be required to demonstrate **best efforts** and concrete, documented placement actions for graduates throughout the applicable post-training follow-up period or until the end of the contract period, whichever occurs first.

Where placement is not achieved during the reporting period, the provider shall document the placement support actions undertaken and the current status of the graduate in the PEU-approved format.

15. ATTENDANCE, RETENTION, ASSESSMENT, AND COMPLETION

The provider shall:

- maintain attendance records for each cohort;
- monitor participant retention;
- identify and address drop-out risks in a timely manner;

- administer assessments, practical tests, or completion checks, as applicable; and
- maintain accurate records of completion and non-completion.

Completion shall be determined only in accordance with the requirements applicable to the relevant course and as accepted by the PEU.

The provider shall cooperate fully with any PEU or designated monitoring review of attendance, completion, or participant-level evidence.

16. PROVISION OF AIDS TO BENEFICIARY - PARTICIPANT SUPPORT ADMINISTRATION (IF APPLICABLE)

Transportation support and childcare support, where applicable, are post-registration participant support benefits and are not part of the Provider's core training price. The need for such support shall be determined only after trainee registration and eligibility verification, in accordance with **Annex III – Participant Support Benefits (Post-Registration)**.

The PEU shall have sole authority to determine whether such support will be provided, which trainees are eligible, and whether the Provider may be authorized to arrange transportation and/or administer childcare support on behalf of the project. Where the Provider is so authorized, reimbursement shall be limited strictly to actual eligible and documented transportation costs and/or approved fixed childcare support amounts actually disbursed, without mark-up, overhead, profit, or administrative fee unless expressly authorized in writing by the PEU.

No minimum quantity or guaranteed reimbursement amount shall apply in relation to participant support benefits.

Where the PEU authorizes participant support measures under a Lot, such as transportation support, childcare support, or other approved beneficiary support, the provider shall administer such support strictly in accordance with PEU instructions and Program rules.

Such support shall:

- be subject to prior PEU approval;
- be separately tracked and documented;
- be supported by participant-level records; and
- not be commingled with the provider's lump-sum training price unless expressly stated otherwise in the procurement documents.

The provider shall maintain participant support records in a manner that permits:

- clear identification of beneficiaries;

- identification of the support category;
- confirmation of the support period;
- review of supporting evidence; and
- prevention of duplication or double counting.

17. RECORDKEEPING AND SUPPORTING DOCUMENTATION

The provider shall maintain complete, accurate, and verifiable records for each Lot and cohort, including, as applicable:

- enrollment records;
- attendance records;
- training delivery records;
- trainer deployment records;
- assessment and completion records;
- participant support records, where applicable;
- employer engagement records;
- internship / practical exposure records, where applicable;
- placement support and follow-up records; and
- any other documentation required for contract administration, fiduciary review, monitoring, audit, or results verification.

Where a provider is awarded more than one Lot, all records shall be maintained in a manner that permits clear identification and traceability by **Lot and by cohort**.

18. ALIGNMENT WITH PROGRAM MONITORING, GENDER, AND RESULTS FRAMEWORK

The provider shall comply with all reporting, recordkeeping, and evidence requirements established by the PEU and shall align implementation with the Program's approved monitoring and evaluation arrangements.

The provider shall:

- use PEU-issued templates, definitions, and reporting formats;
- comply with PEU instructions regarding results classification and reporting;
- provide sex-disaggregated data where required; and

- ensure that gender-related reporting and implementation evidence are consistent with the Program's approved **Gender Action Plan (GAP)**.

The provider shall ensure that any data relating to participation, completion, placement support, and post-training transition are recorded in a manner consistent with the Program's approved monitoring and evaluation definitions.

For avoidance of doubt:

- the provider is responsible for maintaining records and submitting evidence;
- the PEU, with support from the designated monitoring / supervision / verification arrangement, retains responsibility for review, validation, and acceptance of outputs and results; and
- no output or result shall be counted for contract administration or Program reporting unless the corresponding documentary evidence is complete, verifiable, and acceptable to the PEU.

19. MONITORING, SUPERVISION, VERIFICATION, AND VALIDATION

The PEU may engage a separate monitoring, supervision, or quality assurance arrangement to support implementation oversight.

For avoidance of doubt:

- the training provider is responsible for **service delivery** and **maintenance of complete records**;
- the separate monitoring arrangement may support the PEU in the development of monitoring tools, templates, field checks, data review, implementation oversight, and evidence review; and
- final acceptance of deliverables, outputs, and results shall remain with the PEU.

For purposes of contract administration:

- **Verification** means documentary confirmation that the required output, activity, or record exists and is complete; and
- **Validation** means PEU review, with support from the designated monitoring arrangement where applicable, to confirm that the output or result is acceptable, consistent with the applicable definitions, and eligible for recognition under the Contract and Program framework.

20. GENERAL PROVIDER OBLIGATIONS

The provider shall:

- comply with all applicable contractual, fiduciary, reporting, and documentation requirements;
- maintain complete and accurate records for review, audit, and contract administration;
- ensure safe, appropriate, and inclusive delivery;
- comply with all applicable occupational health and safety requirements;
- cooperate fully with PEU monitoring, supervision, and any designated monitoring arrangement and guidelines;
- ensure that any employer-facing practical arrangements are properly supervised and documented; and
- promptly notify the PEU of any material implementation risk, delay, staffing issue, or employer-side issue that may affect delivery or results.

21. DELIVERABLES (MASTER STRUCTURE)

Unless otherwise refined in the applicable Lot-Specific Annex or Contract, the recommended master deliverable structure is as follows.

Deliverable 1 – Inception and Mobilization Package

Includes, as applicable:

- inception note / mobilization plan;
- Lot implementation approach;
- detailed workplan and cohort schedule;
- staffing / trainer deployment plan;
- initial outreach and enrollment activities; and
- initial employer engagement approach, where relevant.

Deliverable 2 – Course Readiness Package(s)

Includes, as applicable:

- final course outlines / adapting and updating of curricula;
- training materials / delivery plan;
- trainer readiness confirmation including training for trainers;

- venue / platform readiness;
- tools, equipment, and materials readiness;
- participant intake readiness; and
- any provider-side forms or tools required in alignment with PEU requirements.

Deliverable 3 – Training Execution to Completion, and Employer Mediation Activities Package(s)

A. Participant Management / Assessment / Completion Activities

Reports shall include, as applicable:

- completion records by cohort;
- assessment / practical completion records;
- trainee feedback summaries;
- updated implementation status; and
- Trainee graduated.

B. Employer Engagement / Practical Exposure / Placement Support

Includes, at minimum:

- employer outreach undertaken;
- practical exposure / internship arrangements facilitated, where applicable;
- referrals made;
- interviews arranged;
- job opportunities identified;
- placements achieved; and
- follow-up actions taken for graduates not yet placed.

Deliverable 4 – Final Close-Out and Results Verification Package

Includes, as applicable:

- final narrative report;
- final consolidated data submission;
- complete supporting records required under the Contract;

- final Lot-level implementation summary;
- final status of placement support actions; and
- all required means of verification for PEU acceptance and close-out.

22. REPORTING REQUIREMENTS

Unless otherwise stated in the applicable Lot-Specific Annex:

- **Narrative reports:** Word and/or PDF;
- **Data submissions:** Excel or PEU-approved structured template;
- **Frequency:** Monthly during active delivery, plus final report;
- **Submission deadline:** No later than the first week of the following month; and
- **Recipient:** PEU electronically, in the format and method specified by the PEU.

The PEU may issue standardized templates for:

- enrollment;
- attendance;
- completion;
- participant support costs;
- employer engagement;
- practical exposure / internship tracking; and
- placement support and follow-up reporting.

Where a provider is awarded multiple Lots, reporting may be submitted in consolidated form only if expressly authorized by the PEU. In all cases, reports, data submissions, and supporting records shall remain clearly segregated and traceable by **Lot and by cohort**.

23. PAYMENT TERMS (MASTER RECOMMENDED STRUCTURE)

The recommended payment structure is as follows, subject to refinement in the Bidding Document and Contract:

- **30%** – Deliverable 1 accepted
- **30%** – Deliverable 2 accepted
- **35%** – Deliverable 3 accepted

- **5%** – Deliverable 4 accepted and full close-out completed

Final payment shall not be released until the complete **Final Close-Out and Results Verification Package** has been submitted and accepted by the PEU.

Where a provider is awarded multiple Lots, the Bidding Document and Contract shall clearly define the payment administration method, including whether payments are certified:

- per Lot;
- per cohort; or
- under consolidated contract milestones.

Regardless of the payment structure adopted, all payment certification shall remain clearly traceable to the corresponding Lot-specific deliverables, outputs, and means of verification.

Unless otherwise expressly stated in the procurement documents, reimbursable participant support costs (such as transportation or childcare support, where authorized) shall remain:

- separately budgeted;
- separately documented; and
- separately reimbursed,

and shall not be commingled with the provider's training price.

24. CONTRACT TYPE AND DURATION

- **Procurement Method:** International Competitive Bidding (ICB)
- **Procurement Category:** Non-Consulting Services (NCS)
- **Contract Type:** Lump-Sum / Output-Based Non-Consulting Services Contract
- **Procurement Structure:** One ICB multi-lot procurement process
- **Award Basis:** One or more Lots may be awarded to the same bidder, subject to aggregate capacity
- **Indicative Duration:** 8 to 10 months, depending on final cohort sequencing and post-training follow-up requirements.
- **Place of Performance:** As stated in the Lot-Specific Annexes, including district coverage where applicable

For administrative efficiency, the Employer may elect, as specified in the Bidding Document, to award:

- one contract covering multiple Lots to the same bidder; or
- separate contracts by Lot.

In all cases, the contract structure, pricing schedule, deliverables, and payment certification methodology shall permit clear administration and verification of obligations and results by Lot.

25. MINIMUM QUALIFICATION REQUIREMENTS (MASTER LEVEL)

The specific Bidding Document may refine or supplement Lot-specific requirements. Unless otherwise expressly stated, qualification requirements shall be applied on a **Lot-by-Lot basis**.

Where bidders submit bids for multiple Lots, the Employer may assess not only compliance with the qualification requirements applicable to each Lot individually, but also the bidder's **aggregate capacity** to perform all Lots for which the bidder is considered for award concurrently or within overlapping implementation periods.

Such aggregate capacity assessment may include, as applicable:

- managerial and coordination capacity;
- trainer and key personnel availability;
- access to facilities, equipment, and practical training resources;
- geographic delivery capacity;
- implementation scheduling and resource allocation;
- employer partnership / internship / placement support capacity, where relevant;
- financial capacity, where applicable; and
- recordkeeping, reporting, and administrative capacity.

At minimum, providers shall demonstrate:

Institutional / Firm Requirements

1. Legal registration and good standing
2. Eligibility under applicable IDB procurement rules
3. Demonstrated experience in delivery of technical, vocational, employability, or workforce development training relevant to the Lot(s)

4. Demonstrated access to suitable training facilities, tools, equipment, or partner facilities relevant to the Lot(s)
5. Experience in maintaining implementation records and reporting on outputs and results
6. Capacity to implement the awarded Lot(s) within the required period, geographic scope, and delivery conditions, including sufficient aggregate capacity where considered for multiple-Lot award

Indicative Key Roles (as applicable)

- Project Coordinator (Overall Coordination including Internship with employers)
- Trainers (List all Trainers for each Lot)
- Employability and Employers' Engagement Focal Point
- Financial and Administrative Focal Point

Language

Training shall be delivered in the language(s) appropriate to the Lot and target group, as specified in the applicable annex.

Where applicable:

- Dutch proficiency may be required;
- English may be required for certain ICT-related training areas; and
- Sranan Tongo familiarity may be treated as an operational asset where relevant to outreach and participant support.

26. LOT-SPECIFIC ANNEXES

Each Lot under this procurement shall be governed by the applicable Lot-Specific Annexes attached to the Bidding Document and Contract.

The following Lot-Specific Annexes shall apply to each Lot, as applicable:

1. **Annex 1 – Lot Description and Occupational Profiles**
2. **Annex 2 – Indicative Enrollment and Cohort Planning Assumptions**
3. **Annex 3 – Provision of Aid to Beneficiary - Participant Support Rules (if applicable)**
4. **Annex 4 – Lot-Specific Pricing Schedule**

ANNEX 1 – LOT MATRIX AND OCCUPATIONAL PROFILES

This Annex forms an integral part of the Master Terms of Reference / Service Requirements and sets out the final Lot structure and the occupational profiles included under each Lot for the TFE 2026 procurement.

The procurement shall be conducted as **one International Competitive Bidding (ICB) process for Non-Consulting Services**, structured as a **multi-lot procurement**.

Sector /Subsector		Occupational Profile	Description	Estimated Enrollment
AGRICULTURE				
Agriculture	Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	Compost & organic material handling, land preparation, field/safety operations, agriculture planter, tools & equipment maintenance	125
	Lot AA2	Irrigation and Plant Protection Assistant	Services related to irrigation system - Applicator (pesticides), crop protection & preservation. Pest & Disease Management and biological control	100
	Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	Harvest employee, nurse worker, pruning worker, collection and cleaning/sorting, cultivation techniques. Basis hygiene and reading (Dutch) skills	325
	Lot AA4	Administration, Data Collection and Quality Control Assistant	Data collection, entry and control, quality control assistance, field administrative services, harvest registration & use of materials (fertilizer)	325
			Sub Total	875
Food Processing	Lot AFP5	Agricultural Packaging Worker	Services related to receiving products, production, packaging, labelling, lift operation, capping, all-rounder and working with SOPs	125
	Lot AFP6	Logistics Support Worker	Procurement of raw materials, production, salesperson/assistant,	100

			marketing assistant, administrative and driving services.	
	Lot AFP7	Food Processing Worker	All-rounder primary processing, cracker & winnower, post-harvest controller, picker, washer, cutter with HACCP.	125
			Sub Total	350
Fisheries	Lot AF8	Fish Processing Worker	Services associated with fish processing activities- filleting, steaming, washing, packaging, labelling, preservation. HACCP basic skills & hygienic skills	75
			Sub Total	75
		Sub Total for Agriculture		1,300
SERVICES				
ICT	Lot SI9	ICT Hardware & Support Technician	Installs, maintains, and troubleshoots computer hardware and provides technical support to end-users.	50
	Lot SI10	Software Developer	Develops, tests, and maintains software applications and coding solutions tailored to specific organizational or client needs.	25
	Lot SI11	ICT Data Analyst	Collects, processes, and analyzes data sets, interpreting results to support decision-making within organizations.	100
			Sub Total	175
Industrial Maintenance	Lot SM12	Maintenance Mechanic Assistant	Provides basic equipment check, assists with general checks and record keeping, assist technicians, cleaning and assembling of machines, maintenance of mechanical basics, housekeeping.	75
	Lot SM13	Welder Helper (3G, 5G)	Provision of basis welding services including welding of steel, tack welding,	75

			welding rods, cutting and grinding, welding procedures with certification.	
	Lot SM14	Heavy Equipment Operator	Operation of heavy equipment such as excavator, bulldozer, crane, dump and haul trucks. Performs general equipment checks and maintenance	25
			Sub Total	175
	Sub Total for Services			350
			Total	1,650

* 1 cohort = 25 participants

ANNEX 2 – INDICATIVE DELIVERY ASSUMPTIONS

This Annex forms an integral part of the Master Terms of Reference / Service Requirements and sets out the indicative delivery assumptions for pricing, planning, and implementation purposes.

The figures and assumptions below are indicative and may be refined by the PEU during implementation, provided that the overall nature and scope of the Lot are not materially altered and any such adjustments remain within the contractual framework.

2.1 Indicative Lot-Level Delivery Assumptions

Agriculture

Lot No.	Lot Title	Indicative Total Participants	Indicative No. of Cohorts	Indicative Participants per Cohort	Indicative Duration per Cohort / Course	Indicative Delivery Locations / Districts
Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	125	[insert]	[insert]	[insert]	[insert]
Lot AA2	Irrigation and Plant Protection Assistant	100	[insert]	[insert]	[insert]	[insert]
Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	325	[insert]	[insert]	[insert]	[insert]
Lot AA4	Administration, Data Collection and Quality Control Assistant	325				
Lot AFP5	Agricultural Packaging Worker	125				
Lot AFP6	Logistics Support Worker	100				
Lot AFP7	Food Processing Worker	125				

Services

Lot No.	Lot Title	Indicative Total Participants	Indicative No. of Cohorts	Indicative Participants per Cohort	Indicative Duration per Cohort / Course	Indicative Delivery Locations / Districts
Lot S19	ICT Hardware & Support Technician	50	[insert]	[insert]	[insert]	[insert]
Lot S110	Software Developer	25	[insert]	[insert]	[insert]	[insert]
Lot S111	ICT Data Analyst	100	[insert]	[insert]	[insert]	[insert]
Lot SM12	Maintenance Mechanic Assistant	75				
Lot SM13	Welder Helper (3G, 5G)	75				
Lot SM14	Heavy Equipment Operator	25				

* Recommended number of Cohort = 25

2 Minimum Lot-Specific Delivery Conditions

Without prejudice to the general requirements of the Master Terms of Reference, bidders shall demonstrate that they can meet the following minimum lot-specific delivery conditions:

Lot No.	Minimum Delivery Conditions
Agriculture Related Lots	Access to suitable classroom and practical training environments relevant to agriculture, agro-processing, and/or rural value chain delivery, including field, farm, workshop, processing, or partner facilities as applicable; access to the tools, materials, and PPE necessary for practical delivery; and trainer capacity relevant to the profiles under the Lot.
Services (ICT & Industrial Maintenance) Related Lots	ICT: Access to suitable classroom and/or computer lab facilities, including sufficient ICT equipment, software, and internet connectivity for the proposed delivery model; ability to support practical digital instruction; and trainer capacity relevant to the profiles under the Lot.
	IM: Access to suitable classroom and practical technical training environments, including workshop, field, simulator, equipment, or partner arrangements as applicable; access to relevant tools, technical materials, and PPE; and trainer capacity relevant to the profiles under the Lot.

3 Clarifications

1. The PEU may adjust cohort sequencing, delivery locations, or implementation phasing during contract execution where necessary for operational reasons, provided that such adjustments do not materially alter the contractual scope.
2. The provider shall remain responsible for ensuring that the proposed delivery model is realistic, implementable, and sufficient to achieve the outputs and obligations set out in these Master TOR.
3. Where blended or online delivery is proposed, such delivery shall be subject to the PEU's prior approval and shall only be accepted where it remains appropriate for the occupational profile and the intended practical outcomes.

ANNEX 3 – PROVISION OF AIDS TO BENEFICIARY - PARTICIPANT SUPPORT ADMINISTRATION (IF APPLICABLE) - POST-REGISTRATION

1. General Principle

Transportation support and childcare support, where applicable, are **participant support benefits** intended to reduce barriers to attendance and completion under the Training for Employment (TFE) Program.

These benefits:

- are **not part of the Training Provider’s core training price**;
- shall **not be priced by bidders**;
- shall be determined **only after trainee registration** based on actual need and eligibility; and
- shall be administered under **PEU control** in accordance with this Annex.

For the avoidance of doubt, these benefits are intended as participation support only and do not constitute salary, wage replacement, or full reimbursement of all personal costs.

2. Determination After Registration

The need for transportation support and/or childcare support shall be assessed only after trainee registration, based on:

- the final list of admitted trainees;
- the training location and access constraints;
- the trainee’s residence and transport needs;
- the trainee’s caregiving responsibilities; and
- any other criteria established by the PEU.

The PEU may determine that:

- no support is required;
- transportation support only is required;
- childcare support only is required; or
- both supports are required for certain trainees.

A. TRANSPORTATION SUPPORT

3. Transportation Support

Where the PEU determines that transportation support is required, the Training Provider may be instructed to arrange transportation for eligible trainees.

Where transportation is arranged by the Training Provider:

- the arrangement shall be reasonable and economical;
- the Training Provider shall obtain quotations / market comparison where feasible;
- the PEU shall review and approve the arrangement; and
- reimbursement shall be limited to **actual eligible and documented transportation costs**.

The Training Provider shall submit, at minimum:

- attendance records;
- transport agreement / contract;
- invoice(s);
- proof of payment; and
- any other documents requested by the PEU.

No mark-up, overhead, profit, or administrative fee shall be applied unless expressly authorized in writing by the PEU.

B. CHILDCARE SUPPORT

4. Childcare Support

Where the PEU determines that childcare support is required, childcare support may be provided to eligible trainees as a **standardized monthly support allowance**.

Childcare support shall:

- **not** be treated as reimbursement of actual childcare expenses, except in exceptional cases expressly approved by the PEU;
- be available only to trainees approved by the PEU;
- be paid only where the trainee remains active in the training and meets the minimum attendance requirement.

A trainee may be considered eligible where the trainee:

- is an active enrolled trainee;
- is the primary caregiver of at least one child under the age threshold established by the PEU; and
- is approved by the PEU based on the required declaration and/or supporting documents.

Unless otherwise approved by the PEU, childcare support shall be:

- **SRD 1,500 per month** for an eligible trainee with at least one eligible child; plus
- **SRD 500 per month** where the trainee has two or more eligible children,

subject to a maximum of **SRD 2,000 per trainee per month**.

Unless otherwise specified by the PEU, childcare support shall be payable only where the trainee achieves at least **75% attendance** for the relevant month.

5. Payment Method for Childcare Support

Childcare support may be paid:

- **directly by the PEU** to eligible trainees (preferred); or
- by the Training Provider on behalf of the project, **only if expressly authorized by the PEU**.

Where the Training Provider is authorized to make childcare support payments:

- only the **PEU-approved fixed amounts** may be paid;
- the Training Provider shall not determine eligibility or vary the amount;
- reimbursement shall be limited to **actual eligible disbursements** supported by attendance records and proof of payment.

No mark-up, overhead, profit, or administrative fee shall be applied unless expressly authorized in writing by the PEU.

C. COMMON RULES

6. PEU Authority

The PEU shall have sole authority to:

- determine eligibility;
- approve or reject transport arrangements;
- verify attendance;

- approve payment or reimbursement;
- request supporting documents;
- reject unsupported or ineligible claims; and
- suspend, recover, or offset any ineligible amount.

7. No Guaranteed Amount

The Provider acknowledges that:

- the need for transportation and childcare support is not known at contract signature;
- such support may or may not be required; and
- no minimum amount or guaranteed reimbursement applies.

8. Audit and Verification

The Training Provider shall maintain complete records and cooperate with any review, verification, or audit by the PEU, the Government, the IDB, or any authorized reviewer.

Any false attendance reporting, unsupported claim, duplicate claim, or other irregularity may result in:

- rejection of the claim;
- recovery of amounts paid; and
- application of contractual remedies.

ANNEX 4 – PRICE SCHEDULE BY LOT

This Annex forms an integral part of the Bidding Document and the resulting contract(s).

Bidders shall submit a separate price for each Lot for which they bid.

Each Lot shall be priced and evaluated independently. Bidders may submit bids for one, several, or all Lots.

The prices quoted shall be **lump-sum prices** for the complete delivery of the services under the relevant Lot, inclusive of all ordinary costs necessary to fully perform the services in accordance with these Master Terms of Reference / Service Requirements, except for any expressly identified reimbursable items (if any) set out in the contract.

4.1 Price Schedule by Lot

Agriculture

Lot No.	Lot Title	Bidder's Lump-Sum Price (USD)
Lot AA1	Tractor Operator + Fertilizer/Compost Preparer	
Lot AA2	Irrigation and Plant Protection Assistant	
Lot AA3	Plant Propagation, Care and Post Harvesting Processing Assistant	
Lot AA4	Administration, Data Collection and Quality Control Assistant	
Lot AFP5	Agricultural Packaging Worker	
Lot AFP6	Logistics Support Worker	
Lot AFP7	Food Processing Worker	
Lot AF8	Fish Processing Worker	

Services

Lot No.	Lot Title	Bidder's Lump-Sum Price (USD)
Lot SI9	ICT Hardware & Support Technician	
Lot SI10	Software Developer	
Lot SI11	ICT Data Analyst	
Lot SM12	Maintenance Mechanic Assistant	
Lot SM13	Welder Helper (3G, 5G)	
Lot SM14	Heavy Equipment Operator	

4.2 Optional Price Breakdown by Lot (Recommended for Evaluation and Contract Administration)

For each Lot bid, the bidder shall provide the following indicative breakdown. This breakdown is for transparency, reasonableness review, and contract administration purposes and shall not alter the bidder's obligation to deliver the full Lot on a lump-sum basis.

Lot # [insert] – Indicative Price Breakdown

Cost Component	Amount (USD)
Inception and Mobilization Package: Workplan, participant outreach/attraction/promotion and enrollment activities	[insert]
Course Readiness Package(s): Curricula Update and Trainers Readiness	[insert]
Training Execution A: Participant Management / Assessment / Completion Activities	[insert]
Training Execution B: Employer Engagement / Practical Exposure / Placement Support	[insert]
Reporting / Documentation / Close-Out	[insert]
Training Materials / Consumables / PPE / Equipment/ Lab or Practical Inputs	[insert]
Overall Coordination	[insert]
Total Lump-Sum Price for Lot	[insert]

4.3 Pricing Clarifications

4. The bidder's price for each Lot shall be deemed to include all costs necessary for complete performance of the services under that Lot, including all staffing, trainer inputs, facilities, equipment, materials, consumables, administrative costs, employer engagement activities, placement support activities, reporting, and all other ordinary delivery costs.
5. No separate payment shall be made for activities that are integral to the services but not separately priced in the breakdown.
6. The PEU reserves the right to verify the reasonableness of the pricing and to seek clarifications in accordance with the Bidding Document, provided that no clarification may materially alter the substance of the bid or the bidder's competitive position

INSPECTIONS AND TESTS

The following inspections and tests shall be performed by the Program Implementation Unit (PIU) and/or representative of the Ministry of Health, Welfare and Labor:

- contracted Bidders will provide a copy of the adjusted training curriculum and assessment method;
- may visit the training events, observe training sessions for monitoring purposes and to review attendance sheets;
- may randomly select training participants for an interview; and
- will conduct interviews with staff from training providers to understand challenges and lessons learned.

PART 3. Conditions of Contract and Contract Forms

Section VII. General Conditions of Contract (GCC)

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Section VII. General Conditions of Contract (GCC)

1. Definitions	<p>1.1 The following words and expressions shall have the meanings hereby assigned to them.</p> <p>(a) Bank means the Inter-American Development Bank (IDB) or any fund administered by the Bank.</p> <p>(b) Completion means the fulfillment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.</p> <p>(c) Contract means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.</p> <p>(d) Contract Documents means the documents listed in the Contract Agreement, including any amendments thereto.</p> <p>(e) Contract Price means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.</p> <p>(f) Day means calendar day.</p> <p>(g) GCC means the General Conditions of Contract.</p> <p>(h) Goods means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to</p> <p>(i) Project Site where applicable, means the place named in the SCC Source of Funds</p> <p>(j) Purchaser means the entity purchasing the Goods and Related Services, as specified in the SCC.</p> <p>(k) Purchaser's Country is the country specified in the Special Conditions of Contract (SCC).</p>
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	<p>(l) Related Services means the services incidental to the supply of the Goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.</p> <p>(m) SCC means the Special Conditions of Contract.</p> <p>(n) Subcontractor means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.</p> <p>(o) Supplier means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.</p>
<p>2. Contract Documents</p>	<p>2.1 Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Agreement shall be read as a whole.</p>
<p>3. Prohibited Practices</p>	<p>3.1 The Bank requires that all Borrowers (including grant Beneficiaries), Executing Agencies and Contracting Agencies, including members of its personnel, as well as all firms, entities and individuals participating in a Bank-financed activity acting as, <i>inter alia</i>, bidders, proposers, suppliers, contractors, consultants, subcontractors, sub-consultants, service providers and concessionaires (including their respective officers, employees and representatives or agents, irrespective of whether the agency is expressed or implied), adhere to the highest ethical standards, and report to the Bank⁹ all suspected acts of Prohibited Practices of which they have knowledge or become aware both, during the bidding process and throughout the negotiation or execution of a contract. Prohibited Practices are: (i) corrupt practices; (ii) fraudulent practices; (iii) coercive</p>

⁹ Information on how to present allegations of Prohibited Practices, the application of rules regarding investigation and sanctions process, and the agreement regulating the mutual recognition of sanctions among the IFI's are available on the Bank's website (<https://www.iadb.org/en/who-we-are/transparency/sanctions-system>).

	practices; (iv) collusive practices; (v) obstructive practices; and (vi) misappropriation of funds. The Bank
	has established mechanisms to report allegations of Prohibited Practices. Any allegation shall be submitted to the Bank's Office of Institutional Integrity (OII) for the appropriate investigation. The Bank has also adopted Sanctions Procedures to adjudicate cases. The Bank has also entered into agreements with other International Financial Institutions (IFIs) to mutually recognize sanctions imposed by their respective sanctioning bodies.
	<p>(a) In pursuance of the Policies for the Procurement of Goods and Works financed by the Bank, the Bank defines for the purposes of this provision, the terms set forth below:</p> <p>(i) <i>corrupt practice</i> is the offering, giving, receiving or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;</p>
	<p>(ii) <i>fraudulent practice</i> is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;</p> <p>(iii) <i>coercive practice</i> is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;</p> <p>(iv) <i>collusive practice</i> is an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;</p> <p>(v) <i>obstructive practice</i> is</p> <p>i. destroying, falsifying, altering, or concealing of evidence material to an IDB Group investigation, or making false</p>

	<p>statements to investigators with the intent to impede an IDB Group investigation;</p> <ul style="list-style-type: none"> ii. threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to an IDB Group investigation or from pursuing the investigation, or iii. acts intended to impede the exercise of the IDB Group's contractual rights of audit or inspection provided for under GCC 3.1(f) below or access to information; and <p>(vi) <i>misappropriation</i> is the use of IDB Group financing or resources for an improper or unauthorized purpose, committed either intentionally or through reckless disregard.</p>
	<p>(b) If the Bank determines that at any stage of the procurement or implementation of a contract any <i>party that, directly or indirectly, participates or attempts to participate in an activity financed by the Bank or obtains or attempts to obtain financing for an activity financed by the Bank (including, but not limited to, borrowers, recipients of non-refundable financing, beneficiaries, offerors, suppliers, contractors, subcontractors, consultants, sub-consultants, service providers, agents, financial intermediaries, sponsors, parties to a security agreement, fund managers, obligors, issuers of securities, and recipients of investments, including the respective officers, employees, agents, affiliates and shareholders of any of the parties previously listed, as applicable)</i> engaged in a Prohibited Practice, the Bank may:</p> <ul style="list-style-type: none"> (i) not finance any proposal to award a contract for works, Goods, and related services financed by the Bank; (ii) suspend disbursement of the operation if it is determined at any stage that an employee, agent or representative of the Borrower, Executing Agency or Contracting Agency has engaged in a Prohibited Practice;

	<p>(iii) declare Misprocurement and cancel, and/or accelerate repayment of the portion of a loan or grant earmarked for a contract, when there is evidence that the representative of the Borrower, or Beneficiary of a grant, has not taken the adequate remedial measures (including, <i>inter alia</i>, providing adequate notice to the Bank upon learning of the Prohibited Practice) within a time period which the Bank considers reasonable;</p> <p>(iv) issue the firm, entity or individual a reprimand in the form of a formal letter of censure for its behavior;</p> <p>(v) declare that a firm, entity or individual is ineligible, either permanently or for a stated period of time, to: (i) be awarded or participate in activities financed by the Bank; and (ii) be a nominated¹⁰ sub-consultant, subcontractor, supplier or service provider of an otherwise eligible firm being awarded a Bank-financed contract;</p>
	<p>(vi) impose other sanctions that it deems to be appropriate, among others, the restitution of funds and of fines equivalent to the reimbursement for costs associated with investigations and proceedings contemplated in the Sanctions Procedures. Such other sanctions may be imposed in addition to or in lieu of the sanctions referred above (the above mentioned sanctions are reprimand and debarment/ineligibility);</p>
	<p>(vii) extend the sanctions imposed on any individual, entity or firm that, directly or indirectly, owns or controls a sanctioned entity, is owned or controlled by a sanctioned entity or is the object of common ownership or control with a sanctioned entity, as well as to officials, employees, affiliates, representatives or agents of a sanctioned</p>

¹⁰ A nominated sub-consultant, sub-contractor, supplier, or service provider (different names are used depending on the particular bidding document) is one which has either been: (i) included by the Bidder in its pre-qualification application or selection because it brings specific and critical experience and know-how that allow the Bidder to meet the qualification requirements for the particular selection; or (ii) appointed by the Borrower.

	entity who also own a sanctioned entity and/or exercise control over a sanctioned entity, even if it has not been concluded that those parties directly incurred in a Prohibited Practice; and/or
	(viii) refer the matter to appropriate national law enforcement authorities.
	(c) The provisions of GCC 3.1(b) (i) and (ii) shall also be applicable when such parties have been temporarily suspended from eligibility to be awarded additional contracts pending a final outcome of a sanction proceeding, or otherwise.
	(d) The imposition of any action to be taken by the Bank pursuant to the provisions referred to above may be made public. (e) In addition, any firm, entity or individual bidding for or participating in a Bank-financed activity including, <i>inter alia</i> , applicants, bidders, suppliers, contractors, consultants, personnel, subcontractors, sub-consultants, service providers, concessionaires, may be subject to sanctions pursuant to agreements that the Bank may have with other IFIs regarding the mutual enforcement of debarment decisions. For purposes of these GCC the term sanction shall mean any debarment, conditions on future contracting or any publicly disclosed action taken in response to a violation of an IFI's applicable framework for addressing allegations of Prohibited Practices.
	(f) The Bank requires applicants, bidders, suppliers and their representatives or agents, contractors, consultants, subcontractors, sub-consultants, service providers and their representatives or agents and concessionaires permit the Bank to inspect accounts, books or accounting books, records including, for example, invoices, account statements, payroll, contracts or other financial and business data, and other documents relating to the submission of proposals and contract performance as well as to have them audited by personnel appointed by the Bank, , in the event that the Bank determines it necessary. Any bidder, applicant, supplier, and their representatives or agents, contractor, consultant, personnel, subcontractor,

	<p>sub-consultant, service provider and concessionaire shall fully assist the Bank with its investigation. The Bank also requires that all bidders, applicants, suppliers, and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers and concessionaires: (i) maintain all documents and records related to the Bank-financed activities for seven (7) years after completion of the work contemplated in the relevant contract; (ii) deliver any document necessary for the investigation of allegations of Prohibited Practices; and (iii) ensure that employees, representatives or agents of the applicants, bidders, suppliers and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers and concessionaires to respond to questions from Bank personnel or any properly designated investigator, agent, auditor or consultant relating to the investigation. If bidders, applicants, suppliers and their representatives or agents, contractors, consultants, personnel, subcontractors, sub-consultants, service providers or concessionaires fails to cooperate and/or comply with the Bank's request, or otherwise obstructs the investigation, the Bank, discretionally, may take appropriate action against bidders, applicants, suppliers and its agents or representatives, contractors, consultants, personnel, subcontractors, sub-consultants, service providers or concessionaires.</p>
	<p>3.2 The Supplier, including in all cases, the directors, key personnel, principal shareholders, proposed personnel and agents, represents and guarantees:</p> <p>(a) that they have read and understood the Bank's definition of Prohibited Practices and the applicable sanctions pursuant to the Sanctions Procedures;</p>
	<p>(b) that neither they nor their agents, subcontractors, subconsultants, directors, key personnel or principal shareholders have engaged in any Prohibited Practice as set forth herein during the selection, negotiation, award, or execution of this contract;</p>

	<p>(c) that they have not misrepresented or concealed any material facts during the procurement or contract negotiation processes or during the performance of the contract;</p> <p>(d) that neither they nor their representatives or agents, subcontractors, sub-consultants, directors, key personnel or principal shareholders have been declared ineligible to be awarded a contract by the Bank;</p> <p>(e) that all commissions, representatives, or agents' fees, facilitating payments or revenue-sharing agreements related to the Bank-financed activities have been disclosed; and</p> <p>(f) that they acknowledge that the breach of any of these representations may constitute a basis for the adoption by the Bank of one or more of the measures set forth in GCC 3.1(b).</p>
<p>4. Prohibited Activities</p>	<p>4.1 The Bank requires that all Borrowers (including grant Beneficiaries), implementing agencies and contracting agencies, as well as all firms, entities and individuals engaged in a Bank-financed activity and acting, inter alia, as bidders, proposers, suppliers, contractors, consultants, subcontractors, subconsultants, service providers and concessionaires, shall not knowingly participate, directly or indirectly through Financial Intermediaries, in the production, trade or use of the products and substances or activities listed in Annex I - IDB ENVIRONMENTAL AND SOCIAL EXCLUSION LIST of the Environmental and Social Policy Framework¹¹, which also allows the insertion of additional exclusions.</p>
	<p>4.2 If the Bank determines that, at any stage of contract implementation, the Borrower (including grant Beneficiaries), Executing Agencies and Contracting Agencies, any firm, entity or individual engaged in a Bank-financed activity such as, but not limited to, bidders, proponents, suppliers, contractors, consultants, personnel, subcontractors, subconsultants, service providers and concessionaires used IDB resources to</p>

¹¹ IDB Environmental and Social Policy Framework GN-2965-23: (<https://www.iadb.org/en/who-we-are/topics/environmental-and-social-solutions/environmental-and-social-policy-framework>)

	<p>engage in a Prohibited Activity during contract implementation, the Bank may:</p> <ul style="list-style-type: none"> (a) suspend disbursement of the operation if it is determined at any stage of the contract that IDB resources have been used to carry out a Prohibited Activity (b) declare Misprocurement and cancel, and/or accelerate the payment of, the portion of a loan or grant earmarked for a contract, when there is evidence that the representative of the Borrower, or grant Beneficiary, has not taken the adequate remedial measures (including, inter alia, providing adequate notice to the Bank upon learning of the Prohibited Activity) within a time period which the Bank considers reasonable; (c) refer the matter to the appropriate law enforcement authorities.
	<p>4.3 The Bank requires that all applicants, bidders, proposers, suppliers and their representatives or agents, contractors, consultants, officers or employees, subcontractors, service providers and concessionaires permit the Bank to inspect accounts, records and other documents relating to the performance of contracts, as well as to have them audited by personnel designated by the Bank.</p>
	<p>4.4 Applicants, bidders, proponents, suppliers and their representatives or agents, contractors, consultants, subcontractors, subconsultants, subconsultants, service providers and concessionaires shall fully assist the Bank in their monitoring and supervision</p>
<p>5. Interpretation</p>	<p>5.1 If the context so requires it, singular means plural and vice versa:</p>
	<p>5.2 Incoterms</p> <ul style="list-style-type: none"> (a) Unless inconsistent with any provision of the Contract, the meaning of any trade term and the rights and obligations of parties thereunder shall be as prescribed by Incoterms. (b) The terms EXW, CIP, FCA, CPT and other similar terms, when used, shall be governed by the rules prescribed in the current edition of Incoterms specified

	<p>in the SCC and published by the International Chamber of Commerce in Paris, France.</p>
	<p>5.3 Entire Agreement</p> <p>The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.</p>
	<p>5.4 Amendment</p> <p>No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.</p>
	<p>5.5 Nonwaiver</p> <p>(a) Subject to GCC Sub-Clause 5.5(b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.</p> <p>(b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.</p> <p>5.6 Severability</p> <p>If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.</p>

<p>6. Language</p>	<p>6.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in the language specified in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.</p> <p>6.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.</p>
<p>7. Joint Venture, Consortium or Association (JVCA)</p>	<p>7.1 If the Supplier is a Joint Venture, Consortium, or Association (JVCA), all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the Joint Venture, Consortium, or Association. The composition or the constitution of the Joint Venture, Consortium, or Association shall not be altered without the prior consent of the Purchaser.</p>
<p>8. Eligibility</p>	<p>8.1 The Supplier and its Subcontractors shall have the nationality of a Bank's member country. A Supplier or Subcontractor shall be deemed to have the nationality of a country if it complies with the following requirements:</p> <p>(a) An individual is considered to be a national of a member country of the Bank if he or she meets either of the following requirements:</p> <ul style="list-style-type: none"> i. is a citizen of a member country; or ii. has established his/her domicile in a member country as a <i>bona fide</i> resident and is legally entitled to work in the country of domicile.

	<p>(b) A firm is considered to have the nationality of a member country if it meets the two following requirements:</p> <ul style="list-style-type: none"> (i) is legally constituted or incorporated under the laws of a member country of the Bank; and (ii) more than fifty percent (50%) of the firm's capital is owned by individuals or firms from member countries of the Bank.
	<p>8.2 All members of a JVCA and all subcontractors must meet the nationality criteria set forth above.</p>
	<p>8.3 All the Goods and Related Services to be supplied under the Contract and financed by the Bank shall have their origin in any Bank's member country. Goods have their origin in a member country of the Bank if they have been mined, grown, harvested, or produced in a member country of the Bank. A good has been produced when through manufacture, processing or assembly another commercially recognized article results that differs substantially in its basic characteristics, function or purpose of utility from its parts or components. For a good consisting of several individual components that need to be interconnected (either by the supplier, the purchaser or by a third party) to make the good operative and regardless of the complexity of the interconnection, the Bank considers that such good is eligible for financing if the assembly of the components took place in a member country, regardless of the origin. of the components.</p>

	<p>When the good is a set of several individual Goods that are normally packaged and sold commercially as a single unit, the good is considered to originate in the country where the set was packaged and shipped to the purchaser. For purpose of origin, Goods labeled made in the European Union shall be eligible without the need to identify the corresponding specific country of the European Union. The origin of materials, parts or components of the Goods or the nationality of the firm that produces, assembles, distributes or sells the Goods, does not determine the origin of the Goods.</p>
<p>9. Notices</p>	<p>9.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified</p>

	<p>in the SCC. The term in writing means communicated in written form with proof of receipt.</p> <p>9.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.</p>
10 Governing Law	10.1 The Contract shall be governed by and interpreted in accordance with the laws of the Purchaser's Country, unless otherwise specified in the SCC.
11 Settlement of Disputes	<p>11.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.</p> <p>11.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.</p> <p>11.3 Notwithstanding any reference to arbitration herein,</p> <p>(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and</p> <p>(b) the Purchaser shall pay the Supplier any monies due the Supplier.</p>
12 Inspections and Audit by the Bank	12.1 The Supplier shall permit, and shall cause its Subcontractors to permit, the Bank and/or its designees to inspect the Supplier's offices and all accounts and records relating to the performance of the Contract and the submission of the Bid, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier's and its

	Subcontractors' attention is drawn to GCC Clause 3 Prohibited Practices, which provides, <i>inter alia</i> , that acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under this Sub-Clause 12.1 constitute a Prohibited Practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank's prevailing sanctions procedures).
13 Scope of Supply	13.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.
14 Delivery of Documents	14.1 Subject to GCC Sub-Clause 34.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. The details of shipping and other documents to be furnished by the Supplier are specified in the SCC .
15 Supplier's Responsibilities	15.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 13, and the Delivery and Completion Schedule, as per GCC Clause 14.
16 Contract Price	16.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in the SCC .
17 Terms of Payment	17.1 The Contract Price, including any Advance Payments, if applicable, shall be paid as specified in the SCC .
	17.2 The Supplier's request for payment shall be made to the

	Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to GCC Clause 14 and upon fulfillment of all other obligations stipulated in the Contract.
	17.3 Payments shall be made promptly by the Purchaser, but in no case later than sixty (60) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.
	17.4 The currencies in which payments shall be made to the Supplier under this Contract shall be those in which the bid price is expressed.
	17.5 In the event that the Purchaser fails to pay the Supplier any payment by its due date or within the period set forth in the SCC , the Purchaser shall pay to the Supplier interest on the amount of such delayed Supplier interest on the amount of such delayed payment at the rate shown in the SCC , for the period of delay until payment has been made in full, whether before or after judgment or arbitration award.
18 Taxes and Duties	<p>18.1 For Goods manufactured outside the Purchaser's Country, the Supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the Purchaser's Country.</p> <p>18.2 For Goods manufactured within the Purchaser's country, the Supplier shall be entirely responsible for all taxes, duties, license fees etc., incurred until delivery of the contracted Goods to the Purchaser.</p> <p>18.3 If any tax exemptions, reductions, allowances or privileges may be available to the Supplier in the Purchaser's Country, the Purchaser shall use its best efforts to enable the Supplier to benefit from any such tax savings to the maximum allowable extent.</p>
19 Performance Security	19.1 If required as specified in the SCC , the Supplier shall, within twenty-eight (28) days of the notification of contract award, provide a performance security for the performance of the Contract in the amount specified in the SCC .
	19.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss

	resulting from the Supplier's failure to complete its obligations under the Contract.
	19.3 As specified in the SCC , the Performance Security, if required, shall be denominated in the currency(ies) of the Contract, or in a freely convertible currency acceptable to the Purchaser; and shall be in one of the formats stipulated by the Purchaser in the SCC , or in another format acceptable to the Purchaser.
	19.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the SCC .
20 Copyright	20.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.
21 Confidential Information	21.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 21.
	21.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.

	<p>21.3 The obligation of a party under GCC Sub-Clauses 21.1 and 21.2 above, however, shall not apply to information that:</p> <ul style="list-style-type: none"> (a) the Purchaser or Supplier need to share with the Bank or other institutions participating in the financing of the Contract; (b) now or hereafter enters the public domain through no fault of that party; (c) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or (d) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.
	<p>21.4 The above provisions of GCC Clause 21 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.</p>
	<p>21.5 The provisions of GCC Clause 21 shall survive completion or termination, for whatever reason, of the Contract.</p>
<p>22 Subcontracting</p>	<p>22.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.</p>
	<p>22.2 Subcontracts shall comply with the provisions of GCC Clauses 3 and 8.</p>
<p>23 Specifications and Standards</p>	<p>23.1 Technical Specifications and Drawings:</p> <ul style="list-style-type: none"> (a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section VI, "Schedule of Requirements" and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards

	<p>whose application is appropriate to the Goods' country of origin.</p> <p>(b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.</p> <p>(c) Wherever references are made in the Contract to and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with GCC Clause 34.</p>
<p>24 Packing and Documents</p>	<p>24.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p>
	<p>24.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the SCC, and in any other instructions ordered by the Purchaser.</p>
<p>25 Insurance</p>	<p>25.1 Unless otherwise specified in the SCC, the Goods supplied under the Contract shall be fully insured - in a freely convertible currency from an eligible country - against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance with the applicable Incoterms or in the manner specified in the SCC.</p>

26. Transportation	26.1 Unless otherwise specified in the SCC , responsibility for arranging transportation of the Goods shall be in accordance with the specified Incoterms.
27. Inspections and Tests	27.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the SCC .
	27.2 The inspections and tests may be conducted on the the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place in the Purchaser's Country as specified in the SCC . Subject to GCC Sub-Clause 27.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
	27.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 27.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
	27.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
	27.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications' codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's

	performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
	27.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
	27.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to GCC Sub-Clause 27.4.
	27.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to GCC Sub-Clause 27.6, shall release the Supplier from any warranties or other obligations under the Contract.
28. Liquidated Damages	28.1 Except as provided under GCC Clause 33, if the Supplier fails to deliver any or all of the Goods by the date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those SCC . Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 36.
29. Warranty	29.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract or the SCC provides for the procurement of

	secondhand Goods.
	29.2 Subject to GCC Sub-Clause 23.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
	29.3 Unless otherwise specified in the SCC , the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the SCC , or for eighteen (18) months after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.
	29.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.
	29.5 Upon receipt of such notice, the Supplier shall, within the period specified in the SCC , expeditiously repair replace the defective Goods or parts thereof, at no cost to the Purchaser
	29.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the SCC, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
30. Patent Indemnity	34.1 The Supplier shall, subject to the Purchaser's compliance with GCC Sub-Clause 30.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered

	design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:
	(a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
	(b) the sale in any country of the products produced by the Goods.
	Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.
	34.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in GCC Sub-Clause 30.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.
	34.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.
	34.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.
	34.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, and officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which

	<p>the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.</p>
31 Limitation of Liability	<p>31.1 Except in cases of criminal negligence or willful misconduct,</p>
	<p>(a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser; and</p>
	<p>(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement.</p>
32 Changes in Laws and Regulations	<p>32.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in the place of the Purchaser's country where the Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with GCC Clause 16.</p>

33 Force Majeure	33.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
	33.2 For purposes of this Clause, Force Majeure means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes
	33.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
34 Change Orders and Contract Amendments	34.1 The Purchaser may at any time order the Supplier through notice accordance GCC Clause 9, to make changes within the general scope of the Contract in any one or more of the following:
	(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
	(b) the method of shipment or packing;
	(c) the place of delivery; and
	(d) the Related Services to be provided by the Supplier.
	34.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must

	be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.
	34.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.
	34.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
35 Extension of Time	35.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 14, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.
	35.2 Except in case of Force Majeure, as provided under GCC Clause 33, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 28, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 35.1.
36 Termination	36.1 Termination for Default
	(a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
	(i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 35;

	(ii) if the Supplier fails to perform any other obligation under the Contract; or
	(iii) if the Supplier, in the judgment of the Purchaser has engaged in Prohibited Practices, as defined in GCC Clause 3, in competing for or in executing the Contract.
	(b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 36.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.
	36.2 Termination for Insolvency
	(a) The Purchaser may at any time terminate the Contract the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser
	36.3 Termination for Convenience
	(a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective
	(b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

	(i) to have any portion completed and delivered at the Contract terms and prices; and/or
	(ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.
37 Assignment	37.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.
38 Export Restriction	38.1 Notwithstanding any obligation under the Contract to complete all export formalities, any export restrictions attributable to the Purchaser, to the country of the Purchaser, or to the use of the products/Goods, systems or services to be supplied, which arise from trade regulations from a country supplying those products/Goods, systems or services, and which substantially impede the Supplier from meeting its obligations under the Contract, shall release the Supplier from the obligation to provide deliveries or services, always provided, however, that the Supplier can demonstrate to the satisfaction of the Purchaser and of the Bank that it has completed all formalities in a timely manner, including applying for permits, authorizations and licenses necessary for the export of the products/Goods, systems or services under the terms of the Contract. Termination of the Contract on this basis shall be for the Purchaser's convenience pursuant to Sub-Clause 36.3.

Section VIII. Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) shall supplement and/or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(i)	The Project Site/Final Destination is: <i>Republic of Suriname</i>
GCC 1.1(j)	The Purchaser is: <i>Ministry of Health, Welfare and Labor</i>
GCC 1.1(k)	The Purchaser's country is: <i>Republic of Suriname</i>
GCC 5.2(a)	The meaning of the trade terms shall be as prescribed by Incoterms. If the meaning of any trade term and the rights and obligations of the parties thereunder shall not be as prescribed by Incoterms, they shall be as prescribed by: <i>N/A</i>
GCC 5.2(b)	The version edition of Incoterms shall be <i>N/A</i>
GCC 6.1	The language shall be: English
GCC 9.1	For <u>notices</u> , the Purchaser's address shall be: <i>Ministry of Health, Welfare and Labor</i> <i>Attention: Mr. Oyeleye Adeniyi - Program Manager</i> <i>Address: Lalla Rookhweg #25</i> <i>Floor/Room number: Program Implementation Unit (PIU) Office</i> <i>City: Paramaribo</i> <i>Country: Republic of Suriname</i> <i>Email Address: peu.lmawni@gmail.com</i>
GCC 10.1	The governing law shall be the law of: <i>Republic of Suriname</i>
GCC 11.2	The rules of procedure for arbitration proceedings pursuant to GCC Sub-Clause 11.2 shall be as follows: (a) Contract with foreign Supplier: GCC 11.2(a)—Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force.

	<p>(b) Contracts with Supplier national of the Purchaser's country:</p> <p>In the case of a dispute between the Purchaser and a Supplier who is a national of the Purchaser's country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Purchaser's country.</p>
GCC 14.1	<p>Details of documents to be furnished by the Service Provider:</p> <p>Deliverable 1: Inception and Mobilization Package</p> <p>Deliverable 2: Course Readiness Package(s)</p> <p>Deliverable 3: Training Execution to Completion, and Employer Mediation Activities Package(s)</p> <p>Deliverable 4: Final Close-Out and Results Verification Package</p>
GCC 16.1	<p>The prices charged for the Non- Consulting Services performed <i>shall not</i> be adjustable.</p>
GCC 17.1	<p>The method and conditions of payment to be made to the Service Provider under this Contract shall be as follows:</p> <p>30% – Deliverable 1 “Inception and Mobilization Package” upon delivery and acceptance by the Executing Agency</p> <p>30% – Deliverable 2 “Course Readiness Package(s)” upon delivery and acceptance by the Executing Agency</p> <p>35% – Deliverable 3 “Training Execution to Completion, and Employer Mediation Activities Package(s)” upon delivery and acceptance by the Executing Agency</p> <p>5% – Deliverable 4 “Final Close-Out and Results Verification Package” upon completion of full close-out and acceptance by the Executing Agency</p> <p>Final payment shall not be released until the complete Final Close-Out and Results Verification Package has been submitted and accepted by the Executing Agency.</p>
GCC 17.5	<p>The payment-delay period after which the Purchaser shall pay interest to the supplier shall be: N/A</p> <p>The interest rate that shall be applied is N/A</p>
GCC 19.1	<p>A Performance Security <i>shall not be required.</i></p>

GCC 19.3	If required, the Performance Security shall be in the form of: <i>N/A</i> If required, the Performance Security shall be denominated in <i>N/A</i>
GCC 19.4	Discharge of the Performance Security shall take place: <i>N/A</i>
GCC 24.2	The packing, marking and documentation within and outside the packages shall be: <i>N/A</i>
GCC 25.1	The insurance coverage shall be as specified in the Incoterms. If not in accordance with Incoterms, insurance shall be as follows: <i>It is the responsibility of the Training providers to secure at least SOR insurance¹² for participants and training staff for the whole training period</i>
GCC 26.1	Responsibility for transportation of the Goods shall be as specified in the Incoterms. If not in accordance with Incoterms, responsibility for transportations shall be as follows: <i>N/A</i>
GCC 27.1	The inspections and tests shall be: <i>The PIU and/or PEA representatives</i> <ul style="list-style-type: none"> • <i>may visit the training events, observe training sessions for monitoring purposes and to review attendance sheets; and</i> • <i>may randomly select training participants for an interview</i>
GCC 27.2	The Inspections and tests shall be conducted at: <i>Nation-wide in Suriname</i>
GCC 28.1	The liquidated damage shall be: 0.05 % per week
GCC 28.1	The maximum amount of liquidated damages shall be: five (5) %
GCC 29.3	The period of validity of the Warranty shall be: <i>N/A</i> For purposes of the Warranty, the place(s) of final destination(s) shall be: <i>N/A</i>
GCC 29.5	The period for repair or replacement shall be: <i>N/A</i>

¹² <https://gov.sr/wp-content/uploads/2022/09/sor-pdf.pdf>

Section IX. Contract Forms

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NOTIFICATION OF INTENTION TO AWARD

[This Notification of Intention to Award shall be sent to each Bidder that submitted a Bid.]

[Send this Notification to the Bidder's Authorized Representative named in the Bidder Information Form]

For the attention of Bidder's Authorized Representative

Name: *[insert Authorized Representative's name]*

Address: *[insert Authorized Representative's Address]*

Telephone number: *[insert Authorized Representative's telephone number]*

E-mail Address: *[insert Authorized Representative's e-mail address]*

[IMPORTANT: insert the date that this Notification is transmitted to Bidders. The Notification must be sent to all Bidders simultaneously. This means on the same date and as close to the same time as possible.]

DATE OF TRANSMISSION: This Notification is sent by: *[e-mail]* on *[date]* (local time)

Notification of Intention to Award

Purchaser: *[insert the name of the Purchaser]*

Project: *[insert name of project]*

Contract title: *[insert the name of the contract]*

Country: *[insert country where RfB is issued]*

Loan No. *[insert reference number for loan/credit/grant]*

RfB No: *[insert RfB reference number from Procurement Plan]*

This Notification of Intention to Award (Notification) notifies you of our decision to award the above contract. The transmission of this Notification begins the Standstill Period. During the Standstill Period you may:

- a) request a debriefing in relation to the evaluation of your Bid, and/or
- b) submit a Procurement-related Complaint in relation to the decision to award the contract.

1. The successful Bidder

Name:	<i>[insert name of successful Bidder]</i>
Address:	<i>[insert address of the successful Bidder]</i>
Contract Price:	<i>[insert contract price of the successful Bid]</i>

2. Other Bidders *[INSTRUCTIONS: insert names of all Bidders that submitted a Bid. If the Bid's price was evaluated include the evaluated price as well as the Bid price as read out.]*

Name of Bidder	Bid Price	Evaluated Bid Price (if applicable)
<i>[insert name]</i>	<i>[insert Bid price]</i>	<i>[insert evaluated price]</i>
<i>[insert name]</i>	<i>[insert Bid price]</i>	<i>[insert evaluated price]</i>
<i>[insert name]</i>	<i>[insert Bid price]</i>	<i>[insert evaluated price]</i>
<i>[insert name]</i>	<i>[insert Bid price]</i>	<i>[insert evaluated price]</i>
<i>[insert name]</i>	<i>[insert Bid price]</i>	<i>[insert evaluated price]</i>

3. Reason(s) why your Bid was unsuccessful

[INSTRUCTIONS: State the reason(s) why this Bidder's Bid was unsuccessful. Do NOT include: (a) a point by point comparison with another Bidder's Bid or (b) information that is marked confidential by the Bidder in its Bid.]

4. Best and Final Offer or Negotiations

Pursuant to ITB 38.1 in the evaluation of bids or pursuant to ITB 38.2, in the final award of this Contract the following method was used:

- Best and Final Offer
- Negotiations
- Neither method

[Delete if not applicable]

The name of the Independent Probity Assurance Authority is: *[insert the name of the Independent Probity Assurance Authority]*

5. How to request a debriefing

DEADLINE: The deadline to request a debriefing expires at midnight on *[insert date]* (local time).

You may request a debriefing in relation to the results of the evaluation of your Bid. If you decide to request a debriefing your written request must be made within three (3) Business Days of receipt of this Notification of Intention to Award.

Provide the contract name, reference number, name of the Bidder, contact details; and address the request for debriefing as follows:

Attention: *[insert full name of person, if applicable]*

Title/position: *[insert title/position]*

Purchaser: *[insert name of Purchaser]*

E-mail address: *[insert e-mail address]*

If your request for a debriefing is received within the three (3) business days deadline, we will provide the debriefing within five (5) business days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by five (5) business days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.

The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.

If the deadline to request a debriefing has expired, you may still request a debriefing. In this case, we will provide the debriefing as soon as practicable, and normally no later than fifteen (15) business days from the date of publication of the Contract Award Notice.

6. How to make a complaint

Period: Procurement-related Complaint challenging the decision to award shall be submitted by midnight, *[insert date]* (local time).

Provide the contract name, reference number, name of the Bidder, contact details; and address the Procurement-related Complaint as follows:

Attention: *[insert full name of person, if applicable]*

Title/position: *[insert title/position]*

Purchaser: *[insert name of Purchaser]*

E-mail address: *[insert e-mail address]*

At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to award the contract. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.

In summary, there are four essential requirements:

1. You must be an ‘interested party’. In this case, that means a Bidder who submitted a Bid in this bidding process, and is the recipient of a Notification of Intention to Award.
2. The complaint can only challenge the decision to award the contract.
3. You must submit the complaint within the period stated above.
4. You must include, in your complaint, all of the information pursuant to paragraphs 2.77 to 2.81 of the Bank’s Procurement Policies and Appendices 1 and 3.

5. Standstill Period

DEADLINE: The Standstill Period is due to end at midnight on *[insert date]* (local time).
 The Standstill Period lasts ten (10) business days after the date of transmission of this Notification of Intention to Award.
 The Standstill Period may be extended as stated in Item 5 above.

If you have any questions regarding this Notification please do not hesitate to contact us.

On behalf of the Purchaser:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

E-mail: _____

LETTER OF ACCEPTANCE

[use letterhead paper of the Purchaser]

[date]

To: *[name and address of the Supplier]*

Subject: **Notification of Award Contract No.:**

This is to notify you that your Bid dated *[insert date]* for execution of the *[insert name of the contract and identification number, as given **in the SCC**]* for the Accepted Contract Amount of *[insert amount in numbers and words and name of currency]*, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by our Agency.

You are requested to furnish (i) the Performance Security within 28 days in accordance with the Conditions of Contract, using for that purpose one of the Performance Security Forms and (ii) the additional information on Beneficial Ownership in accordance **with BDS** ITB 47.1 within eight (8) business days using the Beneficial Ownership Disclosure Form, included in Section IX, "Contract Forms" of the bidding document, ***(Delete this reference if the form is not required).***

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Purchaser (Agency): _____

Attachment: Contract Agreement

CONTRACT AGREEMENT

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS AGREEMENT made

the *[insert: number]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of [insert name of Country of Purchaser], or corporation incorporated under the laws of [insert name of Country of Purchaser]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called the Purchaser), of the one part, and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert country of Supplier]* and having its principal place of business at *[insert address of Supplier]* (hereinafter called the Supplier), of the other part:

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Related Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Related Services.

The Purchaser and the Supplier agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents.
 - (a) the Letter of Acceptance;
 - (b) the Letter of Bid (or the last presented by the Bidder if Best and Final Offer or Negotiations was used);
 - (c) the Addenda Nos. _____ (if any);
 - (d) Special Conditions of Contract;
 - (e) General Conditions of Contract;
 - (f) the Specification (including Schedule of Requirements and Technical Specifications);
 - (g) the completed Schedules (including Price Schedules or the last presented by the Bidder if Best and Final Offer or Negotiations was used);
 - (h) any other document listed in GCC as forming part of the Contract.

3. In consideration of the payments to be made by the Purchaser to the Supplier as specified in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*

In the capacity of *[insert title or other appropriate designation]*

In the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*

In the capacity of *[insert title or other appropriate designation]*

In the presence of *[insert identification of official witness]*

ADVANCE PAYMENT SECURITY (Bank Guarantee)

[Guarantor letterhead or SWIFT identifier code]

*[The **bank/successful bidder** providing the Guarantee shall fill in this form in accordance with the instructions indicated in brackets if an Advance Payment is to be provided under the Contract]*

Guarantor: *[insert name and address of place of issue, unless indicated in the letterhead]*

Beneficiary: *[insert name and Address of Purchaser]*

Date: *[insert date of issue]*

ADVANCE PAYMENT GUARANTEE No.: *[insert guarantee reference number]*

We have been informed that *[insert name of Supplier, which in the case of a Joint Venture, Consortium or Association shall be the name of the JVCA]* (hereinafter called the Applicant) has entered into Contract No. *[insert reference number of the Contract]* dated *[insert date]* with the Beneficiary, for the execution of *[insert name of the Contract and brief description of Goods and related Services]* (hereinafter called the Contract).

Furthermore, we understand that, according to the conditions of the Contract, an Advance Payment in the sum *[insert amount in figures]* (*[insert amount in words]*) is to be made against an Advance Payment Guarantee.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of *[insert amount in figures]* (*[insert amount in words]*)¹ upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating either that the Applicant:

- (1) has used the advance payment for purposes other than toward delivery of Goods; or
- (2) has failed to repay the advance payment in accordance with the Contract conditions, specifying the amount which the Applicant has failed to repay.

A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the advance payment referred to above has been credited to the Applicant on its account number *[insert number]* at *[insert name and address of Applicant's bank]*.

¹ The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency(ies) of the advance payment as specified in the Contract, or in a freely convertible currency acceptable to the Purchaser.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Applicant as specified in copies of interim statements or payment certificates which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of a copy of the interim payment certificate indicating that ninety percent (90%) of the Contract Price, has been certified for payment, or on the *[insert day]* day of *[insert month]*, *[insert year]*¹, whichever is earlier. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No.758, except that the supporting statement under Article 15(a) is hereby excluded.

[signature(s)]

Note 1: *For information of the Executing Agency: Article 15(a) states: Conditions of demand: (a) A demand for a guarantee must be accompanied by such documents as the guarantee specifies, and in any event by a statement by the Beneficiary indicating in what respect the Applicant has failed to perform its obligations in respect of the underlying relationship. This statement may form part of the demand or constitute a separate, signed document accompanying or identifying the demand.*

Note 2: *All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final document.*

¹ Insert the date twenty-eight days after the expected completion date as described in GCC Sub-Clause 19.4. The Purchaser should note that in the event of an extension of this date for completion of the Contract, the Purchaser would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the Purchaser might consider adding the following text to the form, at the end of the penultimate paragraph: The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

INVITATION FOR BIDS

Request for Bids

Non-Consulting services

Country: *Republic of Suriname*

Name of Project: Labor Market Alignment with New Industries (SU-L1061)

Loan: *SU-L1061*

Title of the Request for Bids: **Provision of Training for Employment (TFE) Services for Jobseekers in Suriname – TFE 2026 Edition**

Bid # *P00115*

1. This Invitation for Bids follows the General Procurement Notice DB-P2048353-08/23 for this Project that appeared in Inter-American *Development Bank website 2023-08-07*.
2. The *Government from Suriname has received a financing* from the Inter-American Development Bank toward the cost of SU-L1061: Labor Market Alignment with New Industries, and it intends to apply part of the proceeds of this financing to payments under the Contract for **Provision of Training for Employment (TFE) Services for Jobseekers in Suriname – TFE 2026 Edition**.
3. The *Ministry of Health, Welfare and Labor* now invites sealed bids from eligible and qualified bidders for the **Provision of Training for Employment (TFE) 2026 Edition**, aimed at improving the employability of jobseekers by providing market-relevant, practical, and employment-oriented training linked to priority sectors of the labor market. As part of the TFE courses rollout scheduled for 2026, this shall focus on fourteen (14) entry-level positions across two (2) priority sectors of the program SU-L1061 covering multiple subsectors within (a) Agriculture and (b) Services with focuses on Information, Communications and Technology (ICT) and Industrial Maintenance. The delivery period is 8 to 10 months, depending on final cohort sequencing and post-training follow-up requirements.
4. The Request for Bids (RfB) will be conducted through the International Competitive Bidding (ICB) procedures specified in the Inter-American Development Bank's Policies for the Procurement of Goods and Works financed by the Inter-American Development Bank GN-2349-15 approved by the Board of Executive Directors of the Bank in May 2019, and effective in January 2020, and is open to all bidders from Eligible Source Countries as defined in the bidding document¹.

¹ *Occasionally, contracts may be financed out of special funds that would further restrict eligibility to a particular group of member countries. When this is the case, it should be mentioned in this paragraph. Also indicate any margin of preference that may be granted as specified in the Loan Contract and set forth in the bidding document.*

5. Interested eligible bidders may obtain further information from the *Program Manager, Mr. Oyeleye Adeniyi at Lalla Rookhweg 25 from 8.30 am to 2.30pm²*
6. Qualifications requirements include: *Institutional / Firm Requirements*
 - *Legal registration and good standing*
 - *Eligibility under applicable IDB procurement rules*
 - *Demonstrated experience in delivery of technical, vocational, employability, or workforce development training relevant to the Lot(s)*
 - *At least 3 years' experience in delivery of training / workforce development / TVET / employability programs; and*
 - *At least 2 contracts / assignments in the last 5 years involving training delivery in the same sector; or comparable technical / vocational / employability training;*
 - *Demonstrated access to suitable training facilities, tools, equipment, or partner facilities relevant to the Lot(s)*
 - *Experience in maintaining implementation records and reporting on outputs and results*
 - *Capacity to implement the awarded Lot(s) within the required period, geographic scope, and delivery conditions, including sufficient aggregate capacity where considered for multiple-Lot award.*
 - *Demonstrated availability of appropriately qualified trainers and implementation personnel relevant to the Lot(s) for which it bids.*
7. A complete set of the bidding document in English may be requested by interested bidders on the submission of a written application to the email address below. The bidding document will be sent by *e-mail*. Or can be downloaded via the link provided.
8. Bids must be delivered to the address below at or before **June 19, 2026 at 15:00 pm SRT**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person or on-line at the address below *Lalla Rookhweg #25 at June 19, 2026 at 15:15 pm SRT*
9. All bids *shall* be accompanied by a *Bid Securing Declaration*.
10. The address referred to above is:

Ministry of Health, Welfare and Labor
Attention: Mr. Oyeleye Adeniyi - Program Manager
Address: Lalla Rookhweg #25
City: Paramaribo Country: Republic of Suriname
Country: Republic of Suriname
Email Address: peu.lmawni@gmail.com
