MINISTERIE VAN ARBEID
WERKGELEGENHEID
& JEUGDZAKEN

SPECIFIC PROCUREMENT NOTICE REQUEST FOR BIDS

Institution: Ministry of Labor Employment Opportunity and Youth Affairs
Country: Republic of Suriname
Project: Labor Market Alignment with new Industries
Sector: Social
Abstract: Hiring of Training Providers for a Public Training for Employment (TFE) Program in Suriname
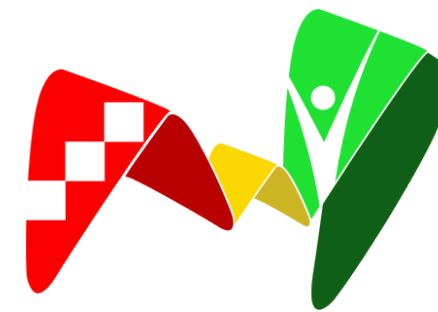Loan/Credit/Grant No.: (SU-Ll061)
Contract/Bid No.: SU-L1061-P-00082
Deadline: Tuesday 20th of May 2025

This international bidding notice was announced under the General Procurement notice advertised for this project published in Development Business Online, edition No. IDB SU-L1061 of 07-04-2025.

The Government of Suriname has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to payments under the project Labor market Alignment to New Industries, for promoting the employability for jobseekers in Suriname.
The Ministry of Labor Employment Opportunity and Youth Affairs now invites sealed bids from eligible bidders to offer training for employment opportunities. These bidders will be contracted to train the program's participants in prioritized job profiles. These training opportunities should be available for participants in all districts of Suriname, ensuring that access to skills development opportunities are not limited to Paramaribo. The following 12 occupations have been carefully selected in collaboration with the private sector:

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Lot No.	Occupational Profile	Brief description	Estimated Enrollment
1	Wait staff in restaurants and bars	Responsible for taking orders, serving food and beverages, and ensuring a positive dining experience for customers in restaurants or bars.	25
2	Commis /Assistant Chef in restaurants	Supports senior kitchen staff in food preparation, maintains kitchen hygiene, and assists in basic cooking tasks under supervision.	25
3	Front Office Agent in hotels	Manages guest check-in and check-out, handles reservations, and provides frontline customer service in hotel reception areas.	25
4	House Keeping in hotels	Maintains cleanliness and orderliness of guest rooms and public areas in hotels, ensuring rooms meet guest expectations and hospitality standards.	25

Lot No.	Occupational Profile	Brief description	Estimated Enrollment
5	Chauffeur / Driver[1] in the receptive tourism chain	Provides transportation services focusing on safe and defensive driving, as well as courteous interaction with passengers.	25
6	Security Officer	Ensures the security and safety of properties and individuals through monitoring, patrolling, and responding effectively to incidents.	25
7	Technician in Heating, Ventilation and Air Conditioning. (HVAC)/Installation and maintenance of HVAC equipment	Performs installation, maintenance, and repairs of heating, ventilation, and air conditioning systems in commercial or residential settings.	50[2]
8	Warehouse Employee	Manages the receipt, storage, and dispatching of goods, maintaining inventory accuracy and smooth logistical operations.	25
9	Customer Experience Officer	Provides exceptional customer support via phone, email, or chat, resolving inquiries efficiently in a Business Process Outsourcing (BPO) environment.	200[3]
10	ICT Hardware & Support Technician	Installs, maintains, and troubleshoots computer hardware and provides technical support to end-users.	25
11	Software Developer[4]	Develops, tests, and maintains software applications and coding solutions tailored to specific organizational or client needs.	25
12	ICT Data Analyst	Collects, processes, and analyzes data sets, interpreting results to support decision-making within organizations.	25
	Total		500

1. All trainees for this course must have a valid Surinamese driver's license
2. 2 cohorts of 25 participants.
3. 8 cohorts of 25 participants.
4. The type of software development the course targets (Frontend, Backend, or Full stack) and the programming language taught (Java, JavaScript, or Python) will be determined through a dialogue between the training provider and the Suriname ICT Association.

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This procurement process requires bidders to have the following specific experience and/or capabilities: Bidders must be members of eligibility countries of the IDB and prior experience in Suriname is required. Training must be conducted in physical facilities, not online. Bidders must have at least 2 years of experience delivering training programs and must demonstrate prior experience in the specific sector(s) of the course they wish to offer. Experience with social inclusion, prior work with women, ethnic minorities, rural communities, people with a disability and economically disadvantaged groups will be considered an asset
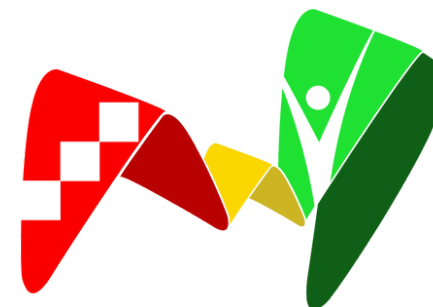
The delivery period is Six (6) months.

Bidding will be conducted through International Competitive Bidding (ICB) procedures as specified in the Inter-American Development Bank's <u>Policies for Procurement of Goods and Works financed by the Inter-American Development Bank</u> (GN-2349-15), and is open to all eligible bidders as defined in the policies.

Interested eligible bidders may obtain further information and request for a complete set of the bidding documents by sending a request to the designated email address: <u>peu.lmawni@gmail.com</u>.

A pre-bid conference will be held on: Monday 28th of April 2025, from 11am to 1pm SRT. It is not mandatory for bidders to participate in the pre-bid conference.

Location: Ministry of Labour, Employment Opportunity and Youth Affairs at Lallarookh weg 25, Paramaribo, Suriname.

Interested bidders may also attend the pre-bid conference online. Access to online meetings can be obtained by sending an email to <u>peu.lmawni@gmail.com</u> to request for connection link.

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All bids (physical and via email) must be delivered to the address below by Tuesday, 20th of May 2025 at 3 pm SRT.

Bids will be opened on Tuesday 20th of May 2025 at 3:15 pm SRT in the presence of the bidders' representatives, who choose to attend, at the address below. A bid security will not be required.

Late bids will be rejected.

Address:
Ministry of Labour, Employment Opportunity, and Youth Affairs
Attn: Mr. Oyeleye Adeniyi
Program Manager
Program Implementation Unit (PIU)
Lallarookh weg #25, Paramaribo, Suriname
E-mail: peu.lmawni@gmail.com