

REPUBLIC OF SURINAME



**MINISTRY OF FOREIGN AFFAIRS,
INTERNATIONAL BUSINESS EN INTERNATIONAL COOPERATION**

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES

Institution: **The Inter-American Development Bank**

Country: **The Republic of Suriname**

Project: **Foreign Investment and Export Promotion Program**

Sector: **Trade & Investment**

Abstract: **Consultancy advisory services for a feasibility study for establishing a one-stop shop for investment facilitation**

Loan No.: **4801/OC-SU**

Contract / Bid no.: **FIEPP-44-SBCC-CF- 2.3.4.1.**

Deadline: January 17, 2024

The Republic of Suriname, through the Ministry of Foreign Affairs, International Business and International Cooperation, has received financing from the Inter-American Development Bank (IDB), toward the cost of the Foreign Investment and Export Promotion Program (FIEPP, project no. SU-L1056), and intends to apply part of the proceeds for consulting services.

- The objective of this consultancy is to identify an opportunity for simplification of -- and expediting -- a number of procedures for registering a business in Suriname including – but not limited to the following: (i) Registration of the company (with its charter); (ii) issuing a unique Tax Identification Number for the Tax authority (Corporate Income Tax, VAT) and Customs; (iii) registration with Ministry of Labor, Employment and Youth Affairs; (iv) registration with the Statistical Office/Institute/Agency; (v) publication in the Official Gazette.

The consulting services (“the Services”) include the following:

- Mapping of institutions involved in OSS-type of activities, services currently available, existing legislation, forms being used in the processes. This should include the number of steps and time/cost of the service provided. Where services vary depending on the sector then the different steps and time/ costs should be recorded.
- For each of the institutional services reviewed, the consultant should detail the current level of remote (digital) interaction in place as well as evaluating the opportunity and cost to increase the digitization process on the eventual route to an e-gov system.
- The generation of a Vision and making a case for improved service delivery (from the point of view of businesses)
- Options for the configuration/architecture of the OSS (incl. identification of participating institutions and roles of these institutions)
- Main activities planned and timeline
- The case for legal and regulatory reform and re-engineering

- Organization and Governance
- Resources required, including ICT, training of staff
- The beneficiaries of the system and anticipated revenues generated by the services
- Educating the public

The duration of the assignments is expected to last no more than eight (8) months.

The Ministry of Foreign Affairs, International Business and International Cooperation now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The Expression of Interest (EOI) does not have a specific format or template, but should include:

- a letter of interest from the firm to participate in the assignment,
- profile of the firm (including evidence of the requisite expertise and skills),
- list of similar assignments executed during the last 5 years, and
- proof of legal status of the firm.

Short lists shall comprise firms with a wide geographic spread not fewer than five (5) and not more than eight (8) eligible firms.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank](#) GN-2350-15 and is open to all eligible bidders as defined in the policies.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

A Consultant will be selected in accordance with the Quality- and Cost-Based Selection (QCBS) method set out in the Consultant Policies.

Further information can be obtained at the address below during office hours 08.00 to 15.00 hours Suriname Time (SRT).

Expressions of interest must be delivered in written form by email to the address peu-procurement@sita.sr by **January 17, 2024, at 14.00 SRT.**

Ministry of Foreign Affairs, International Business and International Cooperation

Attn : Foreign Investment and Export Promotion Program

Ms. Monique Bakker, Program Manager

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