



REPUBLIC OF SURINAME



**MINISTRY OF FOREIGN AFFAIRS,  
INTERNATIONAL BUSINESS AND INTERNATIONAL COOPERATION**

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**REQUEST FOR EXPRESSIONS OF INTEREST**

**Institution: The Inter-American Development Bank**  
**Country: The Republic of Suriname**  
**Project: Foreign Investment and Export Promotion Program**  
**Sector: Trade & Investment**  
**Loan No.: 4801/OC-SU**  
**Reference No.: FIEPP-20-3CV-CI-1.3**  
**Open to: All Interested Candidates / All Sources**  
**Position: C-Suite Management Advisor to the Suriname Investment and Trade Agency**  
**Contract duration: 18 months**  
**Deadline: June 26, 2023**

The Republic of Suriname has received financing from the Inter-American Development Bank toward the cost of the Foreign Investment and Export Promotion Program (FIEPP), project no. SU-L1056. This program is implemented by the Ministry of Foreign Affairs, International Business and International Cooperation (the Executing Agency), through an established Program Executing Unit (PEU). The Executing Agency invites all suitable and qualified candidates to apply for the position of C-Suite Management Advisor to the Suriname Trade and Investment Agency. Candidates will be selected in accordance with the procedures set out by the Inter-American Development Bank.

**BASIC FUNCTION OF THE CONSULTANCY:**

The general objective of this consultancy is to assist the Government of Suriname in its efforts to create a dynamic, efficient and effective set of business processes for the Suriname Investment and Trade Agency (SITA) in order to attract more FDI. SITA is seeking an advisor who will provide mentoring and technical support to the CEO. The advisor is expected to act as a mentor/coach for the CEO. The consultant will support and advise the CEO and their team on strategy, business processes engineering, functions of the team, to achieve the objective of increasing FDI and Exports in Suriname.

The consultant is expected to play a central role in the capacity building of the CEO, shadowing SITA operations for a period of 18 months, 75% of the time with in-country presence. This process is intended to be a hands-on approach to capacity building as SITA establishes and develops its services in a progressive manner.

**QUALIFICATIONS:**

This role is an 18-month consultancy requiring availability for on-site presence for at least 75% of the consultancy period.

Specific requirements and preferred qualifications for the consultant are as follows:

- A Master's Degree in International Trade, Economics, Business, Management, or field related to this assignment.
  - At least 10 years' senior-level experience in a major IPA/TIPO running the FDI or Trade-Export program, or whole agency.
  - At least 10 years of experience in the export and investment attraction field.
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- Has participated in investment and/ or trade promotion projects in the Latin American and Caribbean region.
- A good understanding of trade and investment policy issues affecting small states.
- Ability and experience to work with a broad range of stakeholders.
- Someone dynamic, flexible, driven, and who gets the job done. Considering the closeness in which the individual will be working with the SITA management team, a conducive personality will be top priority.
- Should be a citizen of an IDB member country.

Further information including a full Terms of Reference can be obtained by sending an e-mail to the e-mail address [peu-procurement@sita.sr](mailto:peu-procurement@sita.sr)

Applications for the consultancy must be done by e-mail by submitting a Curriculum Vitae and cover letter in the English language **by June 26, 2023 before 15:00 hours Suriname Time (SRT).**

Ministry of Foreign Affairs, International Business and International Cooperation

Attn.: Foreign Investment and Export Promotion Program  
Program Executing Unit  
Mrs. Monique Bakker, Program Manager

Adress: Brokopondolaan #97, Corner Mr. Jagernath Lachmonstraat.  
Paramaribo, Suriname

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