



Ministerie van Sociale Zaken en Volkshuisvesting



Project: Support to Safety Nets for Vulnerable Populations in Suriname - SU-L1063 (Contract no. 5447/OC-SU)

Background

The Government of Suriname (GoS) represented by the Ministry of Social Affairs and Public Housing (MOSAPH) has received financing from the Inter-American Development Bank Group (IDBG) to finance the activities of the Support to Safety Nets for Vulnerable Populations (SSNVP) Program. The amount of the loan is thirty million US Dollars (US\$ 30,000,000).

This Program will be executed from 2022 until 2025. The general development objective of this program is:

1. to contribute to ensuring minimum consumption levels for vulnerable groups amid Suriname's socio-economic crisis;
2. and to strengthen the efficiency and transparency of the country's social safety net.

The specific objectives are to: (i) support minimum consumption levels for vulnerable population groups affected by the crisis; and (ii) strengthen MOSAPH's capacity to manage social protection programs with efficiency and transparency.

In order to achieve the goals of these objectives, the MOSAPH is selecting a suitable team of four (4) professionals to support the implementation of this Program. These four positions are:

1. The Program Manager who will lead the team.

ROLE SUMMARY

The Program Manager is responsible for providing leadership, coordination and guidance on all matters pertaining to the smooth administration and successful implementation of the SSVNP program through the efficient management of the Program Implementation Unit (PIU) in accordance with procedures and obligations specified in the Loan Agreement.

QUALIFICATION AND EXPERIENCE

- Masters' degree in Public Administration, Economics, Development Studies, Social Sciences or any other related field.
- Minimum 8 years of professional experience in the areas of Social Policy, Social Development, Public Policy or relevant subject areas.
- Proven expertise and work experience in the areas of poverty reduction and mitigation, social safety nets and community development is highly recommended.
- Certificate or Training in Program Monitoring and Evaluation/ Project Management/ Organizational Management is highly recommended.
- Experience with coordinating PIU's or having worked in a PIU or managing multi-year projects and programs.
- Experience and certification in Project and Program Management.
- Good command of the Dutch and English language in speech and writing.
- Is able to establish links with ongoing Ministerial activities and Programs.

Ministries of Social Affairs and Housing and Finance and Planning). The Procurement Specialist, working under the overall direction of the Program Manager, will be responsible for the administrative aspects of procurement of goods or services required by the MOSAPH.

QUALIFICATION AND EXPERIENCE

- Bachelor's Degree in Business Administration, Economics, Public Administration or related fields.
- Certificate or Training in IDB or UN and GOS procurement polices is highly recommended.
- At least 4 years of experience as a procurement officer or specialist for a program or project of similar size.
- Knowledge of public procurement and previous experience with IDB related projects and procurement policies is a plus.
- Experience with Government of Suriname procurement rules and procedures.
- Experience with wider public financial management systems.
- Strong written and verbal communication skills, both in Dutch and English.
- Is able to establish links with ongoing Ministerial activities and Programs.

The Ministry of Social Affairs and Public Housing invites eligible persons to submit their application with Curriculum Vitae showing their qualification to perform the services as required, to the office address or e-mail provided below. Interested persons must provide information establishing that they are qualified to perform the services (description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).

Interested persons may obtain further information and the Terms of Reference by contacting the Secretariat of Social Affairs as of **Thursday the 26th of May 2022** at the office address or e-mail provided below between 8.30 – 14.30 hours, Monday to Friday.

Expressions of interest must be delivered per signed hardcopy or per e-mail (with signed letter) at the address indicated below by **June 10th 2022 at 14.00 hours**. Please indicate in the subject box of the e-mail and on the envelope, the position for which interest is expressed.

Persons will be selected in accordance with the procedures set out by the Inter-American Development Bank (IDB) and the Government of Suriname.

The Ministry of Social Affairs and Public Housing

Support to Safety Nets for Vulnerable Populations in Suriname - SU-L1063 (Contract no. 5447/OC-SU).

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The Permanent Secretary of Social Affairs,


Mrs. Melitia Sentelia, LLB.